

**Minutes of the 4th IQAC Meeting of
DR. B. C. ROY COLLEGE OF PHARMACY & AHS, DURGAPUR**

Held on 25-11-2023 at the BR of BCRCP

Members Present:

1. Prof. Samir Kumar Samanta,
Chairman, IQAC
2. Prof. Shyamsree SS Manna
3. Prof. Santanu Chakraborty
4. Dr. Souvik Basak
5. Mr. Shobhan Bose
6. Dr. Ujjwal Sahoo
7. Dr. Amit Kumar Halder
8. Dr. Falguni Patra
9. Mr. Sagar Sengupta
10. Mr. Prasun Moitra

11. Dr. Partha Pal
12. Ms. Disha Das
13. Mr. Ramesh Lall
14. Mr. Subhendu Sinha Chowdhury
15. Mr. Bappaditya Chatterje
16. Prof. Subhabrata Ray, Coordinator,
IQAC

Members Absent:

1. Ms. Rituparna Chaki Ghosh
2. Mr. Tarun Bhattacharya
3. Dr. Sumanta Kumar Ghosh

Members:

The Coordinator started the meeting with the permission of the Chairman.

1. The minutes of the 3rd IQAC meeting was placed for confirmation. The members
2. unanimously confirmed the minutes.
2. The Action Taken Report (ATR) of the 3rd IQAC meeting was placed by the Coordinator.
 4. a. Faculty Induction Program (New Faculty) – The detailed plan of FIP was placed
5. and the members ratified the same. Mr. Sinha Chowdhury stressed the
6. conduction of FDP (for both new and existing faculty) and queried if they are
7. supported by the Institute, upon which the Chairman informed the members that
8. faculty going for FDP is supported by the College. Mr. Sinha Chowdhury also
9. pointed out that more collaborative activities through Faculties should be
10. emphasized. Dr. Lall pointed out that Feedback on the FIP should be obtained,
which was duly noted.
 - b. Quality Manual of the Institution – The Coordinator informed the members that
The Co the Governing Society is in the process of framing a unified quality policy for all
constituent colleges and hence the Comprehensive Quality Manual of the College
can be prepared only after the process is over.
 - c. Introduction of Internal Question Paper Moderation – The Coordinator informed
the members that this has been already implemented through the DICs. Mr.
Shobhan Bose, who is also the Examination In-Charge of the college, clarified

that all internal questions (with corresponding CO assignments) submitted by Faculties to the Exam Cell are moderated through the respective DICs.

3. The Annual Academic Audit (AAA; AY 2022-23) was discussed in the meeting. It was clarified to the members by the Coordinator that the AAA for AY 2022-23 is ready except for the Result Analysis, which was pending due to the non-publication of final reviewed results by the University as of date.
4. Mr. Subhendu Sinha Chowdhury asked the Parent and Student representatives if they had any specific suggestions for improving the existing teaching-learning process and student support of the college. Ms. Disha Das, Student representative opined that the college might consider further improvement of the Instrumental facilities. The Chairman, Prof. Samanta informed the members that already the process of procuring new equipment and instruments is in motion and several instruments have also been serviced to improve availability to students. Mr. Bappaditya Chatterjee, Parent representative, raised the question of resuming the Industrial tour, on which Prof. Samanta informed that the necessary planning for this year's industrial tour is underway. Mr. Chatterjee also suggested to improve the present placement scenario. This led to some more discussions on the present placement scenario and the challenges faced. From the discussion, it was evident that students need more focus on their career goals. In this context, Mr. Lall and Mr. Sinha Chowdhury emphasized the need for grooming regarding what the students want to do in their career path. Prof. Santanu Chakraborty informed the members that there has been an observation for the last few years that especially PG students show a general lack of motivation for joining industries and they primarily want to go for teaching jobs. Prof. Shyamsree SS Manna opined that we need to provide better career counseling to the students. Mr. Sinha Chowdhury, then suggested that B. Pharm students should be primarily motivated for industrial jobs.
5. The Coordinator placed the NBA peer team report in the context of the Reaccreditation of the College by the NBA for the UG Pharmacy program for the AY 2023 – 2026. The members expressed their satisfaction with the reaccreditation of the college by the NBA.
6. The Coordinator presented the progress on the submission of 1st AQAR to be submitted within December 2023 for the AY 2022-23 as per NAAC guidelines. The detailed progress for each Criterion (sub-criteria-wise) was presented. The members expressed satisfaction.
7. Further, the Coordinator presented the Add-On courses newly launched for the students through the IT Cell of the College. He informed the members that two (02) courses for the students are being run currently during the post-college hours (6 – 8 pm) – (a) Biostatistics and DoE for Pharmaceutical Industry, (b) Basic programming with Python and its applications in Database management, artificial intelligence and machine learning (AI/ML) in Pharmacy. He also informed the members that the GPAT cell of the college has been revamped with a website-based practice facility and the contact classes are being held for interested students during the post-college hours. He emphasized that these



are free-of-cost courses for the students and the college management is shouldering the cost of conducting the courses.

8. Under the miscellaneous agenda, with the permission of the chair, Mr. Sinha Chowdhury suggested that more Alumni members from the industry should be invited to interact with the current students to increase awareness about the industry, which was duly noted. Also, Dr. Amit Kumar Halder, Faculty of BCRCP suggested that faculty and students should have the opportunity to work for their research / PhD work during vacation. The Chairman informed members that currently when required the faculty and students are working on their research and Ph.D. work during post college hours / holidays with prior permission of the Principal.

The meeting ended with thanks to the Chair.



(Prof. Subhabrata Ray)
Coordinator, IQAC



(Prof. Samir Kumar Samanta)
Chairman, IQAC
&
Principal, BCRCP