

Minutes of the meeting held on 24th of March 2022 in the Board Room of the Institute at 1:30 PM

The following members were present.

1. Prof. Subhabrata Ray, (Principal) & Head – Cr. 7, Chairperson.
2. Mr. Sagar Sengupta, (Registrar) & Head- Extended Profile,
3. Dr. Ujjwal Sahoo, Gr. Head-Cr. 4,
4. Prof. (Ms.) Shyamasree S S Manna, Gr. Head-Cr. 5,
5. Ms. Rituparna C Ghosh, Gr. Head- Cr. 6,
6. Dr. Santanu Chakraborty, Gr. Head- Cr. 3,
7. Dr. Souvik Basak, Gr. Head – Cr. 1,
8. Dr. Avik Si,
9. Prof. Ashoke K Ghosh

Absentee: 1. Mr. Shovan Bose, Gr. Head – Cr. 2,

Minutes:

1. The Coordinator, IQAC informed the house about receiving some queries in the form of DVV- Clarification from NAAC on 23rd of March 2022. NAAC has asked to submit the resolved clarifications against their queries on or before 6th of April 2022.
2. Furthermore, it is said by the Coordinator that the respond of Students Survey Report is 11.6638% which has been achieved at first attempt from their side.
3. A thorough review on DVV – Clarification report has been done and every Gr. Head got the concerned portions of his/her Criterion on which they will make modifications, rectifications etc, wherever that is required.
4. Though the last day of submission of clarified points is 6th of April, we are trying to submit earliest by 4th and if not possible, by 5th of April certainly. Only thing we are depending on the MAKAUT's cooperation i.e. on some papers we need authentication from MAKAUT.
5. Registrar Sir, Mr. Sengupta has taken charge for the authentication to be done by the University and we expect the authenticated papers within the stipulated time so that we can submit the DVV Clarification in time.
6. No other business was there and the meeting ended with vote of thanks to the chair.



(ASHOKE K GHOSH)

Coordinator/IQAC/BCRCP

Copy to:

1. Director, BCRCP
2. Guard File.



(ASHOKE K GHOSH)

Coordinator/IQAC/BCRCP





17-06-2022


The minutes of the meeting held on this day (17th June 2022) in the Board Room of the College at 3:30 PM as follows.

The members present:

1. Prof. Subhabrata Ray, Principal
2. Mr. Sagar Sengupta, Registrar
3. Dr. Ujjwal Sahoo, Member & Head of Criterion IV
4. Dr. S S S Manna, Member & Head of Criterion V
5. Dr. Santanu Chakraborty, Member & Head of Criterion III
6. Dr. P S Panda (Representative of Dr. Souvik Basak, Member & Head of Criterion I)
7. Ms. Rituparna C Ghosh, Member & Head of Criterion VI
8. Dr. Avik Si, Member & Associate Officer, IQAC

The Minutes:

1. The house has been informed about the clearance by NAAC and their Peer Team Visit.
2. On 16th June the 2nd level payment to NAAC has been submitted.
3. As per their rules it is cleared that the peer team visit will be conducted not before 18th July 2022.
4. It has been suggested by the coordinator that the Departmental Heads of Pharmaceutics, Pharmacology and Chemistry will prepare PPT presentation to make a clear picture to the peer team members what kind of research works are going on in these departments.
5. The heads have agreed and are ready to produce the same in front of the peer team members.
6. Expecting to stage a cultural program Ms. Rituparna C Ghosh has been informed about the matter. She will manage the program staged by our students.
7. To proceed with the desired work if any sort of difficulties or any body's cooperation is required, for that the Heads or Anyone will contact directly with IQAC (Either Prof. Ghosh or Dr. Si) for resolution. It is the IQAC that will resolute the necessity.
8. Further arrangement may be done after receiving the visit schedule that would be served by NAAC to us prior to the peer team visit.
9. There was no other discussion and the meeting ended with vote of thanks to the Chair.


(Prof. Ashoke K Ghosh)
Coordinator, IQAC



CC to:-

1. Director, BCRCP
2. Members
3. Guard File.