

Grievance Redressal Committee

Any student of the Institute who believes that he or she underwent an injustice treatment; it is encouraged to seek resolution of the issue through procedures established by the college to maintain effective and supportive relationships between students and faculty/staff members. Students are encouraged to discuss perceived unfairness or situations at the level where it occurred.

Grievable matters

A grievance is defined as a formal document submitted by a student against the institution claiming possible non-compliance with institutional policy and/or procedure either online (<http://bcrcp.net>) or through offline.

OFFLINE: A grievance submitted offline should be written as a letter duly signed by the grieving student. The letter should include the following:

- Description of incident.
- Names of individuals you believe are responsible.
- Date of situation.
- Any individuals who witnessed or have knowledge of the incidence.

ONLINE: A grievance may be submitted online through (<http://bcrcp.net>).

Non-Grievable matters

A student may not use this procedure for grievances related to the following matters of claim of discrimination or other conduct that falls within the jurisdiction of the Sexual Misconduct or ragging.

Functions and Responsibilities

The objective of the GRC is to develop a responsive and accountable attitude in order to maintain a harmonious educational atmosphere in the college.

- Any student may feel free to lodge a complaint.
- Complaint should be made to **GRIEVANCE REDRESSAL COMMITTEE** through offline or through online mode.
- The complaint should be in written in case of online mode.

GRIEVANCE REDRESSAL COMMITTEE	PHONE NUMBER
1. PROF. ASHOKE KUMAR GHOSH (Chairman)	9163002287
2. DR. ABHIK SI	9635021204
3. MR. SAPTARSHI DUTTA	7003422231
4. DR. SAGARIKA DEEPTHY T	8436846450
5. MR. SONJOY KONAR	9475120119