



**DR. B. C. ROY COLLEGE OF PHARMACY AND ALLIED HEALTH SCIENCES, DURGAPUR**

**Affiliated to MAKAUT, WB and WBSCT & VE & SD**

**Approved by PCI | NAAC (2022-2027) & NBA-UG Pharmacy (2020-2026) Accredited | NIRF Ranked (2020-2024)**

**CAMPUS: Dr. Meghnad Saha Sarani, Bidhannagar, Durgapur-713206, Dist-Paschim Burdwan (WB), India**  
**☎ 0343-2532679/0343-2532678 ✉ contact@bcrcp.org**

### Minutes of the 6th IQAC Meeting

**Date:** 17 December 2025

**Time:** 3:00 PM

**Venue:** Board Room

#### Members Present

1. Prof. Samir Kumar Samanta, Principal, BCRCP – on the chair
2. Prof. Santanu Chakraborty, Professor, BCRCP
3. Prof. Yadu Nandan Dey, Professor, BCRCP
4. Prof. Amit Kumar Halder, Professor, BCRCP
5. Dr. Ujjwal Sahoo, Associate Professor, BCRCP
6. Dr. Falguni Patra, Associate Professor, BCRCP
7. Dr. Rituparna Chaki Ghosh, Assistant Professor III, BCRCP
8. Mr. Shobhan Bose, Assistant Professor III, BCRCP
9. Mr. Sonjoy Konar, Assistant Professor III, BCRCP
10. Prof. Saikat Maitra, Chief Advisor, BCREC Society
11. Mr. Sagar Sengupta, Registrar, BCRCP
12. Mr. Prasun Moitra, Accounts Officer, BCRCP
13. Dr. Partha Pal, Medical Director, The Mission Hospital
14. Mr. Anik Mukhopadhyay, Student Representative
15. Mr. Subhendu Sinha Chowdhury, CleanTech Solution, Kolkata
16. Prof. Subhabrata Ray, PIC (PG Studies & Research), BCRCP, & MS, IQAC

#### Agendum-wise Minutes & Expanded Discussions

##### Agendum 1: Confirmation of the Minutes of 5th IQAC Meeting (13-12-2024)

##### Discussion:

The minutes of the previous meeting were reviewed in detail. Members confirmed that the actions attributed to each department and committee were correctly recorded. No corrections or additions were sought.

##### Resolution:

Minutes of the 5th IQAC Meeting were **confirmed unanimously**.



  
Prof. (Dr.) Samir Kumar Samanta  
M. Pharm., Ph.D (J.U.)  
Principal  
Dr. B. C. Roy College of Pharmacy & AHS  
Durgapur, West Bengal-713206



**Agendum 2: ATR against the Resolutions of the 5th IQAC Meeting – Annexure I**

**Action Taken Report**

| Item No. | Suggestions in 5 <sup>th</sup> IQAC meeting                                                                                                                                                                           | Action Taken                                                                                                                                                                                                                   |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4        | After thorough discussion, all members unanimously accepted the Proposed AAA format provisionally with the scope of converting some parameters from binary to a scale system.                                         | Revised Final AAA format prepared as given in Agendum 4 (Annexure III)                                                                                                                                                         |
| 7(a)     | An Industrial Advisory Board would be constituted                                                                                                                                                                     | Letters of Invitation sent to five well-known Industry functionaries and received confirmation from only two of them till date.                                                                                                |
| 7(b)     | Resolved that the Scholastic Proficiency Test would be henceforth renamed as “Knowledge Gap Identification Test (KGIT)” and Computer Application would be a compulsory addition to the existing subjects in the test. | The KGIT syllabus finalized after including Computer Application as a mandatory subject. The test was conducted on 28-11-2025 for B. Pharm 1 <sup>st</sup> semester students and result analysis discussed under Annexure VII. |
| 9        | Resolved that the College will collaborate with The Mission Hospital regarding JCI accreditation through involvement of its students.                                                                                 | The plan did not mature due to postponement of the Even Semester as a result of which students were not available for the projects.                                                                                            |

**Discussion:**

The Action Taken Report (ATR) was presented, and members reviewed the progress across the action points pertaining to AAA revision, Industrial Advisory Board formation, KGIT implementation, and collaboration with Mission Hospital. Members noted that:

- Invitation letters for the Industrial Advisory Board were issued; confirmations from two industry personnel were received.
- KGIT implementation was satisfactory and aligned with recommendations of the prior meeting.

Day  
18/06/26



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- Collaboration with Mission Hospital could not proceed due to academic calendar shifts.

### **Further Deliberations: Industrial Advisory Board**

Members discussed the need to formalize the structure, functioning, and periodicity of meetings of the Industrial Advisory Board.

It was agreed that the Board should:

- Provide strategic input for curricula, training, internships, and placements.
- Assist the college in industry-based research collaborations.
- Serve as advisory support for employability enhancement initiatives.

### **Establishment of Industry-Institute Partnership Cell (IIPC)**

Members identified the requirement of a permanent structure to expand industrial MoUs, implement skill-oriented programs, and coordinate training/industry visits.

### **Student Industrial Exposure**

Faculty reported waning student interest in traditional multi-day industrial tours post-COVID, with preference shifting to internships instead.

Mr. Sinha Chowdhury suggested a **1-day optional industrial visit** to maintain minimum industrial exposure. Members agreed.

### **Resolution:**

1. ATR was **accepted**, and members expressed satisfaction.
2. Industrial Advisory Board structure finalized (Principal – Chairman; Mr. Shobhan Bose – Convenor; 5 industry members). Invitation letters to include ToR, 3-year duration, and deputation option. Meetings to be held virtually at 1-month intervals or as required.
3. IIPC to be established.
4. 1-day industrial visit to be implemented.
5. Bridge Course to be continued for new admission batches after conducting KGIT for each new entrant B. Pharm 1<sup>st</sup> year students.

*Signature*  
18/08/26



*Signature*  
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### **Agendum 3: Annual Academic Audit Report AY 2024-25 – Annexure II**

#### **Discussion:**

The Audit Report was presented with key observations related to curricular compliance, infrastructure utilization, teaching-learning process, and student support systems. Members noted improved documentation quality and better adherence to audit requirements compared to the previous year.

#### **Resolution:**

Members **accepted the audit.**

### **Agendum 4: Revised AAA Format – Annexure III**

#### **Discussion:**

Based on the feedback from the prior meeting and auditor inputs, the revised AAA parameters were reviewed. Members discussed the importance of focusing on outcome-based education and ensuring that core compliance items should not be graded on a scale where partial completion is misleading.

#### **Specific Input:**

Mr. Sinha Chowdhury recommended that “CO-PO-PSO mapping completed for all courses” must be strictly **YES/NO**, to avoid ambiguity in evaluation.

#### **Resolution:**

Parameter modified to **YES/NO**.

### **Agendum 5: AQAR Submission Status & NBA Re-Accreditation**

#### **Discussion:**

Members noted:

- NAAC has kept AQAR submission in abeyance due to transition to the Binary Accreditation Framework (BAF).
- The college continues to maintain all AQAR documentation internally.
- NBA re-accreditation (UG Pharmacy) process has started; criterion-wise committees are collecting data, and the **pre-qualifier has been submitted.**

#### **Resolution:**

Members expressed **satisfaction** with the progress.

*Signature*  
18/06/26



*Signature*  
19/6/26  
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#### **Agendum 6: Quality Initiatives by the College**

##### **(a) Add-On Courses & GPAT Cell – Annexure IV**

###### **Discussion:**

The committee appreciated the consistency of the Add-On Python programming course and the record achievement of 22 GPAT qualifiers. Members recommended increasing enrolment through awareness sessions.

###### **Resolution:**

Members expressed satisfaction.

##### **(b) FDPs, Conferences, Seminars, Workshops – Annexure V**

###### **Discussion:**

All events conducted were reviewed. Members highlighted:

- Increased participation from external institutions.
- Need for more events focusing on AI in pharmacy, clinical data analytics, and regulatory affairs.
- Basic yearly plan needed to integrate FDP/Seminar/Conference with Institutes' Academic and Activities Calendar.

###### **Resolution:**

Members expressed satisfaction.

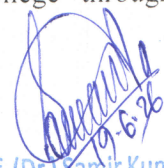
##### **(c) Publications & Patents – Annexure VI**

###### **Discussion:**

Members appreciated the strong publication output but expressed concern regarding the college failing to rank in NIRF Top 100 Pharmacy institutions for the first time in six years. A correlation was noted between publication volume, quality, and NIRF outcomes. Principal opined that the target for publications for individual faculty may be set via a moving average method based on previous years' publication trends. Prof. Maitra emphasized the need of multi-tasking employees who can publish as well as support college through their involvement in academic administration also.

###### **Resolution:**



  
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- Members emphasized intensifying publication efforts after benchmarking with NIRF Top 100 colleges.

**(d) Implementation of New Research Policy (w.e.f. 01-01-2025)**

**Discussion:**

The updated Research Policy was implemented with provisions for seed grants, publication incentives, and research ethics.

Prof. Maitra suggested revisiting seed grant limits to at least **₹2 lakh** for impactful research.

**Resolution:**

Members expressed satisfaction; recommendation on increased seed grant to be examined.

**(e) Implementation of KGIT – Annexure VII**

**Discussion:**

Members lauded the college for conducting KGIT systematically.

Concerns flagged:

- Poor performance in **Mathematics**
- Low scores in **Understanding-level** questions, suggesting conceptual gaps
- Need for targeted remedial teaching

**(f) Bridge Course Implementation**

**Discussion:**

Feedback indicated positive student response.

Suggestions:

- Extend the Bridge Course in **online mode** on weekdays (evenings) or weekends.
- Introduce **diagnostic (pre)** and **effectiveness (post)** tests.

**(g) QCI/NABET Accreditation**

**Discussion:**

- “For QCI–NABET Criterion **10.3.4** (Continuous Quality Improvement), the IQAC placed on record the NAAC-style **PDCA report** capturing: (a) strategic initiatives (FIP/SIP, value-added courses in Python/AI-ML/Entrepreneurship, KGIT launch, Industrial Advisory Board), (b) operational roll-out (FIP/SIP held 16–23 Feb 2024; instrumentation upgrades >₹11 lakh; industrial tours; add-on course delivery; result

*Ray*  
18/08/26



*Samir Kumar Samanta*  
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analyses), (c) performance evaluation (module-wise FIP/SIP feedback; AAA acceptance; binary AAA template; AQAR progress; T&P review), and (d) strategic refinement (monthly industry mentoring allocation; Professors of Practice; IAB formalization; KGIT enhancement to include Computer Applications; FDPs in AI/ML/GenAI/Big Data; consultancy revenue-sharing; FTIR services with public rate card).”

### Resolution:

Members expressed satisfaction.

### (h) “Meet & Greet” at Rangpo, Sikkim

### Discussion:

Members appreciated the growing industry network.

### Suggested:

- Instituting awards for industry mentors
- Regular talks by industry experts (virtual/physical)
- Strengthening alumni-industry-academia synergy

### (i) UGC 2(f)/12(B) Status

### Resolution:

Members expressed satisfaction.

### Agendum 7: Strategic Plan 2025-26

### Discussion:

Members reviewed proposals related to energy upgradation, hostel improvements, new MoUs, faculty recruitment, OSPE/DOPS implementation, and IPR Cell operations.

### Key points:

- Need for an **Entrepreneurship Advisory Board** under EDC comprising industrialists/consultants to address future skill disruptions due to AI.
- Encourage student entrepreneurship through EDPs involving computational and pharmaceutical convergence technologies.
- Principal highlighted difficulties in long-term strategic planning due to PCI approval uncertainties affecting admission cycles and budgets.

*Signature*  
18/06/26



*Signature*  
19.6.26  
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- Members agreed that resilience-focused strategies must be developed.

**Resolution:**

Members expressed satisfaction; further deliberation to continue on long-term planning.

**Agendum 8: Teaching-Learning Outcomes**

**(a) Result Analysis AY 2024-25 – Annexure X**

**Discussion:**

Performance trends across semesters were analyzed. Members appreciated stable GPA outcomes with improvement in specific semesters.

**Resolution:**

Members expressed satisfaction.

**(b) Training & Placement Report – Annexure XI**

**Discussion:**

Placement data showed rising opportunities in production, QA/QC, marketing, and pharmacovigilance.

Members recommended widening placement outreach in regulatory and clinical sectors.

**Resolution:**

Members expressed satisfaction.

**(c) Student Satisfaction Survey – Annexure XII**

**Discussion:**

Participation was 42.1%, considered insufficient for accurate perception mapping.

Members recommended:

- To conduct the SSS annually in a time bound manner.
- To include blank comment field as “Good/Satisfactory” in the survey.

**Resolution:**

Suggestions accepted.

**Agendum 9: Miscellaneous**

No additional items were raised.

**Conclusion**

The meeting ended with a vote of thanks to the Chair.

*Signature*  
12/08/26



*Signature*  
12/08/26  
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