

IQ City
Medical College Hospital
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Durgapur 713206, India
Phone: 0343-2608000, 0343-2608888

www.iqcity.in

Ref.no: IQCT/MC/HR/OL/08/21/3636

Date: 25/08/2021

Ms. Ritika Biswas
RC – 108, Geetanjali park,
Bengal Ambuja, City Centre,
Durgapur, Paschim Bardhaman – 713216.

Offer Letter

Dear Ms. Biswas,

With reference to your interview and subsequent discussions you had with us, the Management is pleased to engage you as **Trainee** in the department of **Pharmacy** in our Institute on the agreed terms and conditions.

You are advised to join on or before **26th August 2021** after which this Offer Letter will stand withdrawn.

You will be reporting to **Manager – Pharmacy**.

This is an offer letter only, your details terms and conditions will be mentioned in the Appointment letter, which will be issued to you after successful completion of your training which will be for a minimum period of one year.

You are advised to submit your documents as per **Annexure –I**, at the time of joining.

Your engagement can be terminated on either side by giving one month notice or one month stipend in lieu thereof.

Please be informed that in case of any breach of trust or negligence in your part, your training will be discontinued immediately without further notice, and hence, no payment shall be made to you.

Wishing you all the best,

For IQ City Medical College Hospital,


Authorized Signatory