

Pritam Kundu <twinkundu@gmail.com>  
To: TPO PHARMACY <tpo.pharmacy@bcrec.ac.in>

Mon, Aug 9, 2021 at 2:14 PM

----- Forwarded message -----

From: PHURBA OFFICER <phurba.sherpa@alkem.com>

Date: Mon, 9 Aug, 2021, 12:41 pm

Subject: Congratulation I You have been selected

To: <twinkundu@gmail.com>

Cc: KUNAL DUTTA SR GENERAL MGR HRD SIKKIM <kunal.dutta@alkem.com>, DIWAKAR UPADHYAY SR  
MANAGER HRD SIKKIM <dwakar.upadhyay@alkem.com>, SUSHMA OFFICER <sushma.smsh@alkem.com>,  
TRINITY TEWARI <trinity.tewari@alkem.com>

Dear Mr. PRITAM KUNDU,

Subsequent to the interview you had with us, we are pleased to inform you that you have been selected as an  
"Apprentice" Production Alkem Health Science Unit 2 WF1 Block (A Unit of Alkem Laboratories Limited).

Your offer will be issued once you are found medically fit.

Meanwhile Kindly provide the following documents at the time of Joining:

- 1) All Educational Document photocopies with original documents.
- 2) Copy of Pan card with original Pan card.
- 3) Copy of Aadhaar Card with original Aadhaar Card.
- 4) Bank account details or cancel cheque.
- 5) 4 passport size photographs
- 6) COI if Domicile of Sikkim.
- 7) Medical Address :- Metro Diagnostic, deorali Girls School Road  
Gangtok East Sikkim.9733379141

**Note:** Please register yourself with the help of below attached file

For further details please call us at our official number during office hour. Tel No -8170015041/8170015035.

In case of any help feel free to ask.

Best Regards,  
Phurba D Sherpa  
Human Resources