



Dt: 17th August 2020

Mr. Moloy Roy
Mellickpur
Bakla
P.S - Galsi
Purba Bardwan
West Bengal-713428

Dear Mr. Moloy,

Subj: Letter of Intent

This is with reference to your application for employment with us and the subsequent discussions we had with you.

We are pleased to confirm our intention to appoint you as **Pharmacist** in our Company. You will be reporting to the **Assistant General Manager - Purchase & Supply Chain** or whom so ever he / she designates.

You are required to join our Company on **14th September 2020**. In case you do not report for duty by this date, this offer will stand automatically withdrawn and cancelled, without any further written notice or any other communication, unless this LOI is extended by the Company in writing in advance.

On your joining us, you will be entitled to receive the remuneration / benefits / reimbursement, at a total all inclusive fixed cost of **Rs.2,04,000/-** (Rupees Two Lakhs Four Thousand Only) per annum, subject to TDS. The detailed compensation structure is attached in **Annexure-A**. The structure of your compensation may be altered / changed from time to time in line with the company policy and practices without affecting the emoluments adversely.

As per the Company policy, you will be on probation for a period of Six (6) months.

You would be initially posted at Bangalore. However, as and when required, your services would be transferable to any of the offices / Units of the company in India and abroad. During the tenure with the Company, your services are also liable to be rotated within the organization as per the policy of the Company prevailing from time to time.

Your appointment is subject to satisfactory reference checks and clearance from any secrecy / service agreement that you may have executed in the past and which could have bearing on your employment with us. This offer is subject to you being found medically fit.

Further, this Letter of Intent is being issued based on the information furnished in your application for employment and the information provided by you during the interviews you had with us. This is also further subject to your producing original academic records and Relieving Letter from your immediate past employer. If at any time in future, it comes to our notices that any of the information furnished by you is incorrect or relevant material / information has been withheld by you, then your employment is liable to be terminated without any notice and without any type of liability associated with the Company for such misrepresentation.

Strictly Confidential