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July 11, 2019

 **Himalaya**  
SINCE 193

Ms. Anupama Banerjee  
C/O. Aravindo Banerjee, Toran Nilwas  
Opposite New Kali Mandir,  
Gol Building, Manaitand, Dhanbad  
Jharkhand - 826001  
Mob: 7890360749  
Email: anupamabanerjee2611@gmail.com

Dear Ms. Anupama Banerjee,

With reference to your application and subsequent interview, the Management is pleased to appoint you as "PRODUCT SPECIALIST" on probation with effect from 15.07.2019 in our ZINDEL STRATEGIC BUSINESS UNIT of THE HIMALAYA DRUG COMPANY.

During this probation period, which shall initially be for six months, and which may be extended by a further six months, at the sole discretion of the Management, your HQ will be KOLKATA.

For further guidance and help please contact Mr. Subodh Kumar Mukherjee, Mob. # 8450815514

#### TERMS AND CONDITIONS

1. Your basic salary will be Rs. 13,300/- P.M. (Rupees Thirteen Thousand Three Hundred Only) with effect from 15.07.2019
2. Your allowances with effect from 15.07.2019 are as under:  
HRA Rs. 5,500/- per month  
Medical Allowance Rs.300/- per month  
Rs. 400/- per day at HQ  
Rs. 480/- per day at Metro  
Rs. 440/- per day at EX HQ  
Rs. 650/- per day on tour (Out station)
3. During the period of service in employment of our Company you shall be bound by the rules and regulations of the Company which are in force at present or which may be brought into force from time to time. You are to follow the instructions and guidance given to you by the Management and to follow the tour programme/route programme as fixed by the Management from time to time.