RUBY GENERAL HOSPITAL LTD.

Ref.: RGHL/HR/Appt./2018-19/298

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Date: 19.11.2018

Ms. Kaninika Biswas
Pratapgarh Bongaon
North 24 Parganas
West Bengal - 743235.

Appointment Letter

Dear Ms. Biswas,

With reference to your application and the subsequent interview, we are pleased to appoint you in the position of **"Pharmacist"** in the department of **Pharmacy** of this Hospital, on the following terms and conditions

1. The appointment will commence from **19.11.2018**. You shall be on probation for six months which may be extended for a further period at the sole discretion of the Management.

2. Confirmation: On satisfactory completion of your probationary period your services will be confirmed and a letter of confirmation shall be issued accordingly.

3. Monthly Remuneration: You shall be paid **Rs. 12,000/-**(Rupees Twelve Thousand only) per month as per the break-up given below

Basic	-	4200.00
D.A.	-	2100.00
H.R.A.	-	2100.00
C.C.A.	-	1260.00
Medical allowance	-	600.00
Transport allowance	-	960.00
Special allowance	-	780.00
Total	-	**12,000.00**

4. All statutory deductions shall be made in accordance with the current provisions or as amended from time to time.

5. After confirmation, you shall be authorized to avail leave and other facilities as per existing rules of the establishment.

6. Your employment can be terminated by either party by giving one month's prior notice, without assigning any reason whatsoever.

7. In the absence of prior notice, as aforesaid, a sum equivalent to one month's standard gross emoluments as the case may be, shall have to be paid by the defaulting party to the other party.

8. Your superannuation from the services of the establishment will take place on your attaining the age of 58 years unless otherwise extended by issuance of a separate letter.