

A8

Date: March 10th, 2018

Mr. Sasmita Sen
1003, Tigmra, Sector 5, Gurgaon
Address: V-11, Noida, Gurgaon Road,
V-11, Barrow, P.S. - Malhotra,
Dist. South 24 (N/S, N/S) - 160140
Mobile: 9875412843
Email: sasmitaseni17@gmail.com

SUB: LETTER OF INTENT

Dear Mr. Sasmita Sen,

With reference to your application and following subsequent discussions with you, we are happy to offer you the position of a "On Job Trainer" in conference division and you will be required to join us on 13th March 2018.

You will be joining us as a "On Job Trainer" and will be under training for the Six months.

During the Six months, you will receive a consolidated cheque payment of Rs.16000/- per month only. Incentives will be provided upon reaching the targets.

Kindly report to office at OMICS International Pvt. Ltd, M/S Divyaree NSL Infrastructure Pvt. Ltd, Building No. 6, 15th Floor North Block, Survey No 66/1, Raiburgam Village, Serilingampally Mandal, Hyderabad - 500 032, India, Ph: +91-40-33432500.

At the time of joining, you are required to submit the copies of certificates as per the following list

1. All Academic Qualification Certificates
2. 2 copies of Passport size photos
3. Residence Proof of Permanent Native Place
4. Updated Resume
5. Contract Letter hard copy
6. PAN Card copy (Mandatory)

Please feel free to get in touch with us for any queries.

Yours faithfully,
M/S OMICS International Pvt. Ltd.


C. Krishna
Human Resources

OMICS International Pvt. Ltd, M/S Divyaree NSL Infrastructure Pvt. Ltd, Building No. 6, 15th Floor North Block,
Survey No. 66/1, Raiburgam Village, Serilingampally Mandal, Hyderabad - 500 032, India, Ph: +91-40-33432500

(Signature of the employee)