


July 02, 2018

Mr. Sourav Paul
V/O- Hospital Para
P.O - Maynagar,
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West Bengal, 730224
9927525112
SOURAVPL53@GMAIL.COM

 **Himalaya**
SINCE 1930

Dear Mr Sourav Paul,

With reference to your application and subsequent interview, the Management is pleased to appoint you as "PRODUCT SPECIALIST" on probation with effect from 02.07.2018 in our ZINDEL, STRATEGIC BUSINESS UNIT of THE HIMALAYA DRUG COMPANY.

During this probation period, which shall initially be for six months, and which may be extended by a further six months, at the sole discretion of the Management, your HQ will be KOLKATA.

For further guidance and help please contact Mr. Ranjith S. Kartha, Mob. # 9376118123

TERMS AND CONDITIONS

- Your basic salary will be Rs. 12,500/- P.M. with effect from 02.07.2018
- Your allowances with effect from 02.07.2018 are as under:

HRA Rs. 5,000/- per month
Rs. 345/- per day at HQ
Rs. 400/- per day at Metro
Rs. 385/- per day at EX HQ
Rs. 550/- per day on tour (Out station)

- During the period of service in employment of our Company you shall be bound by the rules and regulations of the Company which are in force at present or which may be brought into force from time to time. You are to follow the instructions and guidance given to you by the Management and to follow the tour programme/route programme as fixed by the Management from time to time.