

Date: 10.04.2017

Ref: OMICS/HR/OFFER/FTE/108
Ms. SUPARNA KUNDU
3, shibtala street uttarpara,
Dist- Hooghly Pin-712258, West Bengal
kundusuparna0@gmail.com
+91- 9007202111

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SUB: LETTER OF INTENT

Dear Ms. Suparna Kundu,

With reference to your application and followed by subsequent interview you had with us, we are happy and keen to welcome you into the fold of OMICS family.

We are pleased to offer you a position as "Trainee Scientific Relations" at Grade E1 and work location will be at our SEZ Office. The regular fixed term employment will be issued to you at the time of joining. You will be required to join us on 15th June 2017.

We reviewed the Industry competitiveness of Compensation packages for such executive and senior roles the relevant Industry benchmarks and thus are pleased to offer a package for a fixed component of INR -2,80,008PA (Rupees Two Lakhs Eighty thousand Eight Only) per annum on a cost to the company basis. (This package is applicable to the statutory deductions as per Indian Tax laws).

Apart from above fixed component, you are eligible as per Company Incentive Policy and Fines applicable as per Deduction Policy.

You should work in OMICS for a minimum period of Eleven Months.

Kindly report to office at OMICS International Pvt. Ltd. M/S Divya NSL Infrastructure Pvt. Ltd. Building No. 6, Sixth Floor North Block, Survey No 66/1, Raidurgam Village, Serilingampally Mandal, Hyderabad - 500 032, India, Ph: +91-40-33432300.

At the time of joining, you are required to submit the copies of certificates as per the following list.

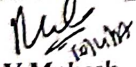
1. All Academic Qualification Certificates
2. Identity Proof (Passport/ Pan/ Voter/ Driving License) Two copies of each.
3. 5 color Passport size photos
4. Residence Proof of Permanent Native Place
5. Updated Resume.
6. Offer Letter hard copy
7. PAN Card Copy (Mandatory)

Please note our offer of is subject to submission of your antecedents at the time of joining.

We are welcoming you on-board for a successful career with OMICS Family

Please feel free to get in touch with us for any queries.

With Best Regards,


K V Mahesh
Manager - Human Resources
OMICS International Pvt. Ltd.

"We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world premier organization. We assure you of our support for your professional development and growth."

Note:
On verification, at the time of appointment or at a later date it is found that you have furnished wrong Information, in such cases your services with the company will be liable for termination.

(Signature of the employee)