

Dear Mr./Ms. SOURDEEP BANERJEE

It gives us great pleasure to extend to you an offer to join our Organization as "Executive Trainee".

We believe there is an excellent match between your skills and the career opportunities available to you as a member of our Organization.

Your total compensation will be Rs. 3,84,500/- p.a.

Your appointment is subject to your getting satisfactory minimum score/grade in the training program which will be explained to you at the start of program by the Training team. If you fail to secure the minimum score/grade your offer letter will stand cancelled and your engagement with us will automatically come to an end. A detail appointment letter will be handed over to you after successful completion of the training program.

You will be required to submit the following documents on joining.

1. Certified photocopies of educational certificates (10th, 12th, graduation & post-graduation).
2. Proof of Date of Birth.
3. Two passport size photographs.
4. PAN card copy.
5. One Cancelled Cheque / Passbook copy of salary account.
6. Aadhar Card.

Please sign this letter as a token of your acceptance of our offer and return it to the undersigned. You are required to join as early as possible but not later than _____.

We are confident about you making significant contribution to the company's business.

Thanking you.

Yours faithfully,

For GLENMARK PHARMACEUTICALS LTD.,

Smriti Jayakar

AUTHORIZED SIGNATORY
HUMAN RESOURCES

Sourdeep Banerjee
I accept