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2018

Nectar Lifesciences Ltd.

Neclife

Ref. Neclife/U-VI/HR/2019

Dated: 23.01.2019

Mr. Sandip Chatterjee
S/o Late Bireswar Chatterjee
V.P.O. Adra near Polaskola,
Kashipur Road, Distt. Purulia
W.B. Pin Code -723121

Subject: Letter of offer for the post of Officer - I'PO

Dear Mr. Sandip,

With reference to your application and subsequent interview you had with us for the above mentioned post in our organization.

We are pleased to inform you that you have been selected for the aforesaid post in our organization as per terms and conditions discussed and agreed with you at the time of interview.

You are requested to join immediately but not later than **30.01.2019**. A formal letter of appointment envisaging all terms and conditions shall be issued to you at the time of joining.


Please bring along with you the following documents at the time of joining -

1. Eleven passport size Photographs.
2. Original educational certificates along with Xerox copies, duly attested, showing your date of birth, qualification etc, as mentioned in your bio data
3. Copies of experience certificate, resignation and relieving letter from previous employer, if applicable.
4. Salary Proof in form of latest salary slip & Bank statement is must. (In absence of these proof the joining will not take place) if applicable
5. Certificate of Himachali Domicile if applicable.
6. Two Identity Proof. (PAN & Aadhar Card - Both Must).
7. Copy of UAN No. issued from PF Deptt. & Copy of ESI Master Card issued from ESI Deptt., if applicable.
8. Medical certificate of fitness from our company's doctor at Sidhant Nursing Home, Near Basanti Bagh, Sai Road Baddi, and Distt. Solan HP.

This offer shall automatically stand cancelled, if you failed to report for duty by **30.01.2019**.

Kindly sign the duplicate copy of this letter as a mark of acceptance of this offer.

Thanking you,
For Nectar Lifesciences Limited (Unit - VI)


(T.K. Sharma)
AGM - HR & Admia.

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Works: Formulation Plant, Unit VI, Village Bhaboli kalan, (Adjacent to Bhermaji C.P.E.P.), P.O. Basantnagar,
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