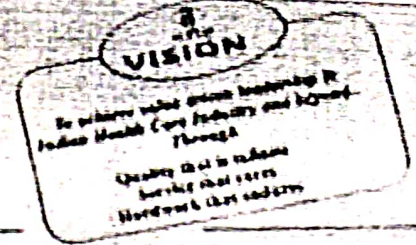




ALKEM

ALKEM LABORATORIES LTD.

Regd. Office : "ALKEM HOUSE", Senapati Bapat Marg,
Lower Parel, Mumbai - 400 013. Phone : 022-3982 9999, Fax : 022-2495 2955
Email : contact@alkem.com Website : www.alkemlabs.com
CIN : L00305MH1973PLC174201



13.10.2017

Mr. MD. Mottakin Hossain
Sikkim Samardung,
Sikkim
Pin code: 000-000
Phone No. 9732946215

Dear, Mr. MD. Mottakin Hossain,

Subsequent to the interview you had with us, we are pleased to make you an offer of appointment as "Trainee Officer" at "Sikkim Unit 2 Beta Block".

This offer is valid till 13.11.2017.

You will be entitled to a gross annual pay of Rs. 200000/- (Two Lakh Only) per annum.

A detailed appointment letter outlining the terms and conditions of services will be issued to you on joining. Kindly provide the following at the time of Joining.

- Attested Photocopies of all mark sheets (S.S.C., H.S.C., & Graduation).
- Date of birth certificate.
- Attested copy of PAN Card
- Relieving letter & Salary Slip of previous employer
- One Stamp size & one passport size photograph in blue background.

Kindly sign the duplicate copy of this letter as a token of your acceptance.

Looking forward to a long and fruitful association with us.

Thanking you,

Yours faithfully,

for Alkem Laboratories Ltd.

Ashok Priyadarshi
Vice President - HR