

**FORM-HM**

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**Head Mentoring Report to Chief Mentor**

Head Mentor Name:

Reporting For: (Stream – Year) .....	Report Period: 25 <sup>th</sup> August to 15 <sup>th</sup> Oct-  2023	No. of Mentor:
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1. Attendance Report: ( as per information provided by corresponding mentors)

Attendance Range (%)	No. of Students in the Range	
	Theory	Practical
> 75		
50 – 75		
< 50		
Attendance increased (from last report period)	NA	NA
Attendance decreased (from last report period)	NA	NA

2. Corrective measures and assessment done ( as reported by the mentors) , if any (write briefly)

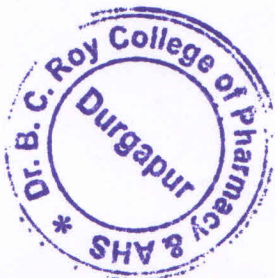
<p>A. Number of phone call done to the guardian by mentors for poor attendance of their ward::</p> <p>B. Number of guardian given the undertaking for poor attendance of their ward:</p> <p>C. Number of guardian appeared to college for poor attendance of their ward:</p> <p>D. Any other information:</p>
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3. Any other relevant information (describe briefly)

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Signature ( paste your scanned signature)

Head Mentor Name



*(Signature)*  
 Prof. (Dr.) Samir Kumar Samanta  
 M. Pharm., Ph.D (J.U.)  
 Principal  
 Dr. B. C. Roy College of Pharmacy & AHS  
 Durgapur, West Bengal-713206

**FORM-HM**

**Head Mentoring Report to Chief Mentor**

**Head Mentor Name: DR. PARTHASARATHI PANDA**

<b>Reporting For: (Stream – Year)</b> B. PHARM. – 1 <sup>st</sup> year	<b>Report Period: 25<sup>th</sup> August to 15<sup>th</sup> Oct- 2023</b>	<b>No. of Mentor: 05</b>
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**1. Attendance Report: ( as per information provided by corresponding mentors)**

Attendance Range (%)	No. of Students in the Range	
	Theory	Practical
> 75	99	NA
50 – 75	3	NA
< 50	1	NA
Attendance increased (from last report period)	NA	NA
Attendance decreased (from last report period)	NA	NA

**2. Corrective measures and assessment done ( as reported by the mentors) , if any (write briefly)**

A. Number of phone call done to the guardian by mentors for poor attendance of their ward::

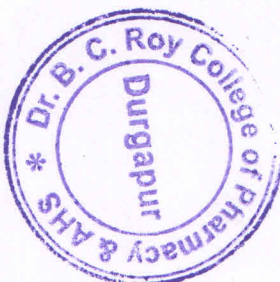
B. Number of guardian given the undertaking for poor attendance of their ward:


C. Number of guardian appeared to college for poor attendance of their ward:

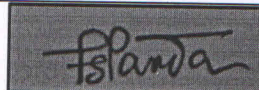
D. Any other information:

Four students those have below 75% attendance informed their respective mentor that they couldn't able attend the classes due to their poor health conditions and they submitted their medical report to their respective mentor as well as Mr. Shobhan Bose, In-charge of examination.

**3. Any other relevant information (describe briefly)**



  
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Principal  
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Durgapur, West Bengal-713206


Signature
<b>Dr. Parthasarathi Panda</b>
Head Mentor Name

**FORM-HM**

**Head Mentoring Report to Chief Mentor**

**Head Mentor Name: Dr. Sudip Kumar Mandal**

Reporting For: (Stream – Year): B. Pharm, 2 <sup>nd</sup> year	Report Period: 3 <sup>rd</sup> July to 15 <sup>th</sup> Oct - 2023	No. of Mentor: 5
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1. Attendance Report: ( as per information provided by corresponding mentors)

Attendance Range (%)	No. of Students in the Range	
	Theory	Practical
> 75	54	
50 – 75	36	
< 50	14	
Attendance increased (from last report period)	NA	NA
Attendance decreased (from last report period)	NA	NA

2. Corrective measures and assessment done ( as reported by the mentors ) , if any (write briefly)

A. Number of phone call done to the guardian by mentors for poor attendance of their ward: **14 students**


B. Number of guardian given the undertaking for poor attendance of their ward: **2 students**

C. Number of guardian appeared to college for poor attendance of their ward: **1 student**


D. Any other information: **4 students were informed through writing**

3. Any other relevant information (describe briefly)



  
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Signature ( paste your scanned signature)



Head Mentor Name:  
**Dr. Sudip Kumar Mandal**

FORM-HM

Head Mentoring Report to Chief Mentor

Head Mentor Name:

Reporting For: (Stream – Year) B.Pharm 3 <sup>rd</sup> year	Report Period: 25 <sup>th</sup> August to 15 <sup>th</sup> Oct- 2023	No. of Mentor: 7
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1. Attendance Report: ( as per information provided by corresponding mentors)

Attendance Range (%)	No. of Students in the Range	
	Theory	Practical
> 75	55	
50 – 75	56	
< 50	3	
Attendance increased (from last report period)	NA	NA
Attendance decreased (from last report period)	NA	NA

2. Corrective measures and assessment done ( as reported by the mentors) , if any (write briefly)

A. Number of phone call done to the guardian by mentors for poor attendance of their ward::56

B. Number of guardian given the undertaking for poor attendance of their ward:13

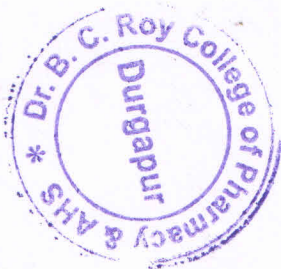
C. Number of guardian appeared to college for poor attendance of their ward:1

D. Any other information:

3. Any other relevant information (describe briefly)

*Saroj Singhmuro*

Head Mentor Name



*[Signature]*  
21/10/24

Prof. (Dr.) Samir Kumar Samanta  
M. Pharm., Ph.D (J.U.)  
Principal  
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Head Mentoring Report to Chief Mentor

Head Mentor Name: DR. UJJWAL SAHOO

Reporting For: (Stream – Year) B. PHARM 4 <sup>TH</sup> YEAR 7 <sup>TH</sup> SEM	Report Period: 25 <sup>th</sup> August to 15 <sup>th</sup> Oct- 2023	No. of Mentor: 06
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1. Attendance Report: ( as per information provided by corresponding mentors)

Attendance Range (%)	No. of Students in the Range	
	Theory	Practical
> 75	32	
50 – 75	70	
< 50	10	
Attendance increased (from last report period)	NA	NA
Attendance decreased (from last report period)	NA	NA

2. Corrective measures and assessment done ( as reported by the mentors) , if any (write briefly)

All mentors are requested to call their parents of CA3 absentees and be present at college on Friday, September 29th. Out of 10, six parents reported to the mentor. All absentee parents have submitted declarations.

A. Number of phone call done to the guardian by mentors for poor attendance of their ward: 10

B. Number of guardian given the undertaking for poor attendance of their ward: 10

C. Number of guardian appeared to college for poor attendance of their ward: 06

D. Any other information: NA


3. Any other relevant information (describe briefly)

NA

Signature ( paste your scanned signature)

Head Mentor Name: DR. UJJWAL SAHOO



  
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