



Date: 24.07.2023

## NOTICE

A meeting will be held on 25<sup>th</sup> July, 2023 at CR5 from 1:15 PM onwards. All committee members are hereby informed to attend the meeting.

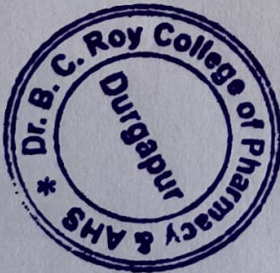
### Agenda:

1. Organization of Tree Plantation Drive-Forest Week

*Rituparna*  
24/7/23

Mrs. Rituparna Chaki Ghosh

Program Officer, NSS Wing BCRCP



*[Signature]*  
24/7/23

Prof. (Dr.) Samir Kumar Samanta  
M. Pharm., Ph.D (J.U.)  
Principal  
Dr. B. C. Roy College of Pharmacy & AHS  
Durgapur, West Bengal-713206



## MINUTES OF THE MEETING

Meeting of the Event management committee was called by Mrs. Rituparna Chaki Ghosh (In charge) at 1:15pm on 25<sup>th</sup> July, 2024 at CR5.

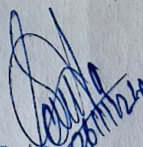
### Agenda:

#### 1. Celebration of Forest Week-Tree Plantation Drive.

#### Minutes:

- Event management committee has decided to organize a tree plantation drive to celebrate forest week on 27<sup>th</sup> July 2023 jointly with NSS committee.
- The venue decided was outside of the college campus.
- Event management committee framed a program schedule with the involvement of UG & diploma students.
- It was decided that saplings will be purchased from market to carry the event.
- In these regard a budget was decided.



  
Prof. (Dr.) Samir Kumar Samanta  
M. Pharm., Ph.D (J.U.)  
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Durgapur, West Bengal-713206



Approved by PCI & Affiliated to MAKAUT, WB and WBSCT&VE&SD  
Dr. Meghnad Saha Sarani, Bidhannagar, Durgapur-713206, West Bengal (India)

Meeting participants

Mrs. Rituparna Chaki Ghosh (In Charge)	<i>Rituparna Ghosh</i> 25/7/23	Ms. Sancharee Mondal	<i>Sancharee</i> 25/7/23
Mr. Saroj Singhmura	<i>Saroj</i> 25/7/23	Ms. Jayita Mondal	<i>Jayita</i> 25/7/23
Mrs. Sushruta Chakraborty	<i>Sushruta</i> 25/7/23	Ms. Puja Mishra	<i>Puja</i> 25/7/23
Mr. Anirudhha Lahiri	<i>Anirudhha</i> 25/7/23	Ms. Sutirtha Patra	<i>Sutirtha</i> 25/7/23
Ms. Surita Ghosh	<i>Surita</i> 25/7/23		

- Meeting ended at 1:50pm with helpful inputs from committee members.

*Rituparna*  
25/7/23  
Mrs. Rituparna Chaki Ghosh  
In-Charge, Event Management Committee



*Samir Kumar Samanta*  
25/7/24  
Prof. (Dr.) Samir Kumar Samanta  
M. Pharm., Ph.D (J.U.)  
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