



Approved by AICTE & PCI and Affiliated to Maulana Abul Kalam Azad University of Technology  
(Formerly known as WBUT) Dr. Mahabadi Saha Sarani, Bidhannagar, Durgapur - 713206, West Bengal  
Minutes of the 28<sup>th</sup> Meeting of Board of Governors  
of  
Dr. B. C. Roy College of Pharmacy & Allied Health Sciences,  
Durgapur-713206  
held on 22<sup>nd</sup> December 2018

The 28<sup>th</sup> Meeting of Board of Governors of Dr. B. C. Roy College of Pharmacy & Allied Health Sciences, Durgapur was held on 22<sup>nd</sup> December 2018 at the college Board Room.

The following Board Members were present in the Meeting:

- 1) Prof. (Dr.) A.K. Bandopadhyay, Ex Head & Professor, Department of Pharmaceutical Technology, J.U. & Chairman of B.O.G.
- 2) Prof. (Dr.) Subhabrata Ray, Principal & Member Secretary, BCRCP.
- 3) Dr. Dhananjoy Saha, Dy. Director, Directorate of Technical Education, WB
- 4) Dr. Dipankar Sukul, NIT, Durgapur, Nominee of MAKAUT, WB
- 5) Mr. R. Roychowdhury, President, BCREC Society
- 6) Mr. T. Bhattacharya, General Secretary, BCREC Society.
- 7) Mr. Jernail Singh, Secretary, BCREC Society.
- 8) Mrs. Mita Mitra, Vice-President, BCREC Society
- 9) Mr. Shobhan Bose, Asst. Professor, BCRCP.
- 10) Prof. (Dr.) S. Chakraborty, Director, BCRCP
- 11) Mr. S. Chattaraj, TPO, BCRCP (Permanent Invitee)

The Meeting was presided over by the Chairman, Prof. (Dr.) A. K. Bandopadhyay.

As per agenda the following points were discussed, and resolutions were taken which are furnished below:

**28.01 Approval of the Minutes of 27<sup>th</sup> BOG Meeting:**

Minutes of the 27<sup>th</sup> BOG Meeting held on 14<sup>th</sup> September 2018 duly signed by Hon'ble Chairman and Member Secretary was tabled here for kind approval of the Hon'ble members.

**RESOLUTION**

The Minutes of 27<sup>th</sup> BOG meeting was unanimously accepted and approved by all BOG members.

*A. K. Bandopadhyay*

*Subhabrata Ray*  
20/12/18  
Prof. (Dr.) Subhabrata Ray  
M. Pharm Ph. D. (JU)  
Principal  
Dr. B. C. Roy College of Pharmacy & A.H.S.  
Bidhannagar, Durgapur-713206, Burdwan



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28.02 Report of Member Secretary as taken reports per resolution of 27<sup>th</sup> BOG meeting)

Member Secretary placed his report before the Hon'ble members of the BOG with the permission of the Chairman.

After the 27<sup>th</sup> BOG meeting, there had been some developments in the College, which the Member Secretary informed the Hon'ble members through his report.

- The AICTE uploads as prerequisite for EoA 2019-20 had been completed as per their specifications.
- The College had filled the NIRF 2018 data within specified time.
- The Fresher's Welcome for the new batch of 2018 was successfully conducted on 15<sup>th</sup> September 2018.
- The college had submitted the NBA Pre-qualifier on 25<sup>th</sup> September 2018 and the NBA has provided the final date for SAR submission as 27<sup>th</sup> March 2019. Details were presented under Agenda 28.05.
- On 7<sup>th</sup> October 2018, the 3<sup>rd</sup> Reunion of the College was held in the campus with 60 ex-students joining the event along with faculty and final year students. The event was a grand success and the Alumni expressed their satisfaction with the progress of the college in all spheres and described their nostalgia with emotional reminiscences.
- On 13<sup>th</sup> October 2018, Dr. Bedadyuti Chakraborty, Associate Director, Biologics, Dr. Reddy's Laboratory, Hyderabad conducted a motivational seminar on Pharmaceutical Technology and its opportunities for the students.
- The College had applied to BPPI for opening Janausadhi Store as per PCI requirement, the authorities of the college was in touch with the BPPI regional officer regarding the matter and it was expected that soon the college would get the clearance from them. Post obtainment of the clearance, the college have to apply for drug license and trade license. The MS thanked the management for providing all infrastructural facilities and manpower needed for the store within a very short time.
- The odd semester examination of MAKAUT had been successfully completed and a total of 562 students appeared for the examination.

*ASB*

*Subhabrata Ray*  
26/10/19

Prof. (Dr.) Subhabrata Ray  
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Action taken report

Resolution No. (as per 27th BOG meeting)	Resolution Statement	Action Taken
27.03	Resolved that the new Service Rule shall be discussed and finalized in this next meeting shall be implemented from 1 <sup>st</sup> January 2019.	The final draft of the New Service and Leave Rules is being placed for discussion and finalization by the Hon'ble BOG members under Agenda No.- 28.03
27.09	Resolved that the conference may be organized in the first quarter of the next calendar year	As per the decision made in the last BOG, the college has finalized the date of the International Conference on "Key Concerns and Considerations in Pharmaceutical Sciences and Technology: South-East Asian Perspective" with Prof., Dr. Tin Wui Wong, of Universiti Teknologi MARA Puncak Alam, Selangor, Malaysia as the Keynote speaker and other accomplished speakers from Industry and academia both from the state and outside. The dates of the event have been fixed as 4 <sup>th</sup> and 5 <sup>th</sup> February 2019. It is expected that 500+ delegates will be attending the conference. We have also applied for Seminar grant from DST, GoWB to support the funding for the conference.

RESOLUTION

The members finally expressed satisfaction over the progress of the college and endorsed the action taken report unanimously.

28.03 Finalization of New Service Rules including Leave Rules for Employees

The draft of the New Service Rules including Leave Rules was tabled for the discussion, consideration and finalization by the BOG members.

DISCUSSION

The Chairman pointed out about the various Regulatory Bodies controlling Pharmacy Education and advised not to mention "AICTE" specifically, instead he advised for a more generalized terminology like "Regulatory Authorities".

*ASB*

*Subhabrata Ray*  
Prof. (Dr.) Subhabrata Ray  
M. Pharm Ph. D. (JU)  
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The Director pointed out the early leave (earlier medical leave) in case of superannuated full-time employees in the previous service rules and advocated for uniform sick leave rule as already mentioned in the new rule.

The MS pointed out that the tenure of holding office of the DICs is missing and the Registrar, with the permission of the Chair, clarified that it may only be accommodated the Bye Law amendments.

The Registrar, with the permission of the Chair, objected about the terminology "Break in Service" The Chairman advised to abolish the terminology.

The GS, BCREC Society, finally clarified that the service rules of Dr. B. C. Roy College of Pharmacy and AHS can only be passed after the adaptation of the new service rules of BCREC in their BOG.

The Chairman advised for a single agenda meeting for adaptation of the new service rule.

### RESOLUTION

The New Service Rules are to be finalized from the next BOG meeting.

### 28.04 Preparation for International Conference

The preparations for the International Conference on "Key Concerns and Considerations in Pharmaceutical Sciences and Technology: South-East Asian Perspective" organized by the College with the active support of the BCREC Society, were in full swing. The keynote speaker Prof. Dr. Tin Wui Wong, of Non-Destructive Biomedical and Pharmaceutical Research Centre, iPROMISE Universiti Teknologi MARA Puncak Alam, Selangor, Malaysia had given his consent to grace the event. Besides Prof. Wong, several other dignitaries from both academia and industry had consented to be present and enrich the delegates during the two-day conference to be held on 4<sup>th</sup> and 5<sup>th</sup> February 2019. The venue of the inauguration day was fixed to be Dulal Mitra Auditorium at Dr. B. C. Roy Engineering College and the 2<sup>nd</sup> day at Dr. B. C. Roy College of Pharmacy & AHS. where apart from lecture sessions, both oral and poster presentations will be held. It was expected to be a gathering of 500+ delegates from institutions and industry both from and outside the state. A few delegates from outside India had also expressed their willingness to join the event. Invitation cards and conference brochure had been sent out to prospective delegates and their organizations. Additionally, a dedicated website, namely, www.bcrpc.net/BCRCPiCON-2019 had been setup to facilitate the registration and abstract submission process and also for dissemination of the conference information to a wide population.

### RESOLUTION

The Chairman advised to make vivid arrangements of accommodation for the delegates too. Otherwise, members including him expressed satisfaction about the preparations made so far.

*AMB*

*Ray*  
28/02/19  
Prof. (Dr.) Subhabrata Ray  
M. Pharm Ph. D. (JU)  
Principal  
Dr. B. C. Roy College of Pharmacy & A.H.S.  
Bidhannagar, Durgapur - 713206, Burdwan



**28.05 N.B.A & AICTE application status**

The college had successfully filled the Pre-qualifier for NBA application and the final date for SAR submission had been obtained as 27<sup>th</sup> March 2019. Compilation of statistical trend analysis as per NBA format was being done. Further, a mock trial had been scheduled on 15<sup>th</sup> and 16<sup>th</sup> January 2019 in presence of external expert before submission.

The document uploads for EoA 2019-20 to AICTE website were over and the opening of the portal to start applying for the EoA 2019-20 was awaited.

**RESOLUTION**

The members expressed hope for an earlier submission of the SAR to the NBA authorities.

**28.06 Placement & Training Report since last BOG**

(a) The placement position through T&P Office for AY 2018-19 were standing as follows:

S l. No.	Date of the drive	Name of the company	Eligible branches	Criteria	Enrolled	Appeared	Shortlisted	Selected	Package	Status
1	08/24/2018	Fresenius Kabi AG	B.Pharm	Willing to go Pan India	56	41	11	8	2.30 L.P.A	On campus
2	09/27/2018	Sun Knowledge Pvt. Ltd	B.Pharm/M.Pharm	Good English communication	28		Postponed		1.8 L.P.A.	Off campus
3	11/20/2018	Cipla Limited	B.Pharm	60% all through	54	25	25	4	2.75 L.P.A.	On campus
4	11/22/2018	Nestle Limited	B.Pharm	60% in all semester	54	46	15		6 L.P.A.	Pooled campus
5	11/24/2018	Sasta Sunder	B.Pharm	None	25	25	16		1.8 L.P.A	Pooled campus

(b) Industry Visit-

The college had already planned and contacted with Cipla in Sikkim and Emami in Guwahati. The visit dates were expected in the month of March – April, 2019.

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M. Pharm Ph. D. (JU)  
Principal  
Dr. B. C. Roy College of Pharmacy  
Bidhannagar, Durgapur-713206

(c) Internship/Training-

As per the guidelines of AICTE/PCI students has to undergo training from different industry. We used to arrange training of our students after contacting with different organization. For 2019 passing out batch, only 04 students were to get any confirmation for the training from the industry which was expected to be complete by January 2019. The college had started working for 2020 passing out batch. Our students under gone their training from the under mentioned companies.

Sl.	Company Name	Sl.	Company Name
1.	La- Chemico Pvt. Ltd.	10.	VIVED LABS LTD
2.	Gluconate Health Ltd.	11.	Palsons Derma Pvt. Ltd.
3.	Sentiss Pharma Pvt. Ltd.	12.	Life Pharmaceuticals Pvt. Ltd.
4.	Caplet(I) Pvt. Ltd	13.	East India Pharmaceutical Works Ltd.
5.	Mendine Pharmaceuticals Pvt. Ltd.	14.	East India Pharmaceutical Works Ltd.
6.	Hygeia Pharmaceutical Mfg.(P) Ltd.	15.	Stadmed Pvt. Ltd.
7.	Albert David Ltd.	16.	Alkem Laboratories Ltd.
8.	DU Laboratories Ltd.	17.	Lupin Ltd.
9.	Dey's Medical (Mfg.) Pvt. Ltd.	18.	Emami Ltd.

**RESOLUTION**

The members expressed satisfaction.

**28.07 a) Present Strength of Faculty members of the college**

The faculty strength of the college was standing at 32, plus four faculty on PT ad-hoc basis, and additional 5 adjunct faculty to fulfill the AICTE and PCI norms as per the student strength. With one faculty. Prof. Anjan De, having received his Ph.D degree. the total no. of Ph.D holders among the faculty increased to 14.

**b) New Recruitment of Regular Faculty**

During the interim period of 27<sup>th</sup> and 28<sup>th</sup> BOG, our English Faculty Ms, Nasrat Jahan Afrinse resigned as she got government job. To find suitable replacement, an interview was conducted with duly constituted expert panel and as per their recommendations, One English faculty had been selected.

Ms. Dolan Sarkar had been recruited as new Library Assistant to accommodate the expanding role of the library in the teaching learning process.

Additionally, due to resignation of Mr. Indrajit Chand. Laboratory Assistant (who got opportunity as Asst. Professor at a nearby college), one post of Lab Assistant got vacant. The interview for finding the replacement was over and a new Lab Assistant had been selected.

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Prof. (Dr.) Subhebraj Ray  
M. Pharm Ph. D. (JU)

Principal

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**c) Promotion & Confirmation**

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Following Promotion/ Confirmations were made:

1. Dr. Anjan De, Associate Professor-Promoted to Professor
2. Ms. Manami Dhibar. Asst. Professor-Confirmed in the same post

Further, the following staff has been given promotion as per existing service rules:

1. Mr. Arun Mondal. Sr. Lab Assistant-Promoted to Sr. Technical Assistant
2. Mr. S. N. Mukherjee, Asst. Librarian-Promoted to Dy. Librarian
3. Mr. Prasun Moitra. Jr. Executive(F&A)- given additional increments on the basis of his performance.

**RESOLUTION**

The members expressed satisfaction.

**28.08 Detailed report of "Anti Ragging" since last BOG.**

As the Chairman of the Anti-ragging Committee the Member Secretary placed the Anti-Ragging Report as follows:

Continuing our excellent record of "ragging-free" campus, the new batch students have completed yet another incidence-free semester. We take all requisite precautionary measures with regards to anti ragging' campaigning by displaying hoarding, banners, Notice and verbal communication and strict vigilance within the hostel and outside the hostel. Cafeteria and other places, as per directives of the regulatory authorities. The old students have welcomed their new brethren through the fresher's welcome program on 15 September 2018.

Apart from these measures, other preventive measures are also taken by our Anti ragging committee & Squad comprising of Faculty & staff of the college. Affidavit in connection with Anti ragging from both the Students & their parents are taken online as per MHRD directives. Two Hostel Supers (Faculty), 2 Wardens, 2 Matrons and 1 Asst. Proctor are appointed to look after the welfare as well as to maintain the discipline of both boys' & girls' hostels of the college. No ragging incidents have been reported so far and the regular meeting of the Anti - ragging Committee have found that the precautionary measures have been successful in maintaining a ragging free campus.

**RESOLUTION**

The members expressed satisfaction.

**28.09 Miscellaneous (Any other matter raised by the members with the permission of the Chairman)**

No issue rose.

The meeting ended with vote of thanks to the chair.

*A.K. Banerjee*

*Subhabrata Ray*

Prof. (Dr.) Subhabrata Ray  
M. Pharm Ph. D. (JU)

Principal