

Dr. B.C. Roy College of
Pharmacy and Allied
Health Sciences



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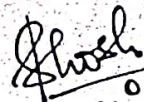
Approved by PCI & Affiliated to MAKAUT, WB and WBSCT&VE&SD
Dr. Meghnad Saha Sarani, Bidhannagar, Durgapur-713206, West Bengal (India)

Date: 1.08.2023

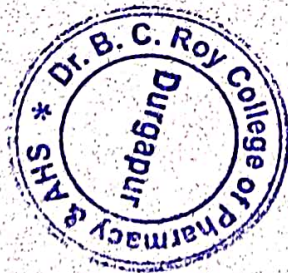
NOTICE


A meeting will be held on 2nd August, 2023 at the S.I.T. room from 1 PM onwards. All members of the cultural committee are hereby requested to attend the meeting.

Agenda: Induction day program for B.Pharm 1st Year students.


01/08/23
Mrs. Rituparna Chaki Ghosh

Chairman, Event Management Committee




21/24
Prof. (Dr.) Samir Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206

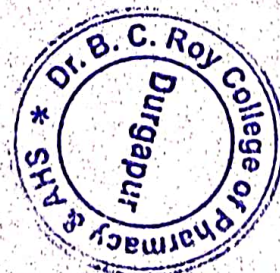



MINUTES OF THE MEETING

Meeting of the Event management committee was called by Mrs. Rituparna Chaki Ghosh (In charge) at 1:00 pm on 2nd August, 2023.

Agenda:

1. Various Technical Events - city tour.
2. Introduction to the Mentor-Mentee system, MAAR and MOOCS facilities, Exam system, Code of conduct and the Alumni System.
3. Essay writing competition.
4. Technical talk.
5. Elocution competition.
6. A seminar on soft skill development.
7. A talk on various library facilities.
8. Yoga session by yoga teacher.
9. Introduction to e-cell and training and placement facilities.
10. Sports day.

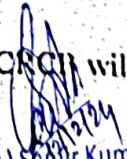


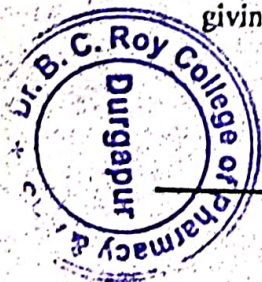

Prof. (Dr.) Samir Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
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Minutes:

- Event management committee has decided to conduct the induction program for B.Pharm^{1st} year students from 17.08.2023 to 1.09.2023.
- Event management committee framed some rules & regulations for smooth conduct of the program.
- It was decided that venue for the program will be the APC Seminar Hall.
- It was decided that various technical events will be carried out like City tour; Introduction to the Mentor-Mentee system, MAAR and MOOCS facilities, Exam system, Code of conduct and the Alumni System; Essay writing competition; Technical talk; Elocution competition; A seminar on soft skill development; A talk on various library facilities; Yoga session by yoga teacher; Introduction to e-cell and training and placement facilities; Sports day.
- It was decided that on the first day there will be a brief introductory session on the various college rules and facilities; introduction to various teachers, the systems and the infrastructure.
- On the next day, it was decided that the Mentor-Mentee System will be described by our head mentor, Mr. Shobhan Bose will give a brief introduction regarding the Examination System and also explain about MAAR and MOOCS.
- It was also decided by the members that Mr. Sagar Sengupta, Registrar BCRPC will be giving the speech on the code of conduct.


Prof. (Dr.) Sanjay Kumar Samanta
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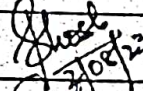

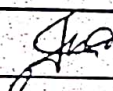

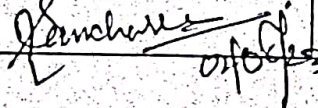
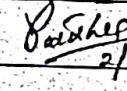




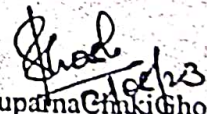
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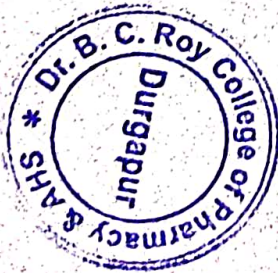
- As a part of technical event it was decided that a technical talk will be arranged by Mr. Srikanta Chattapadhyay. An essay competition will also be carried out on the same day.
- The first year students were then introduced to our Alumni System.
- Also an elocution competition on "Women Equality" will also be organised.
- It was also decided that a yoga session will be conducted by Mr. Tarun Mukherjee, the yoga instructor to boost the mental wellbeing as well as health.
- The budget for the entire event was also discussed in the meeting.
- Event wise duty allotment to the event management committee members was also done.


Meeting participants

| | | | |
|--|---|--------------------------|---|
| Mrs. Rituparna Chaki Ghosh (In-Charge) |  21/08/23 | Ms. Sushruta Chakraborty |  21/08/23 |
| Ms. Jayita Mandal |  28/23 | Mr. Aniruddha Lahiri |  02.08.23 |
| Ms. Sancharee Mondal |  01/08/23 | Ms. Puja Mishra |  2/8/23 |

Meeting ended at 1:50pm with helpful inputs from committee members.


Mrs. Rituparna Chaki Ghosh
Incharge, Event Management Committee
Program Officer, NSS Wing BCRCP




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