



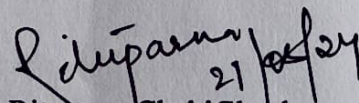
Date: 21.05.2024

NOTICE

A meeting will be held on 22nd May at CR5 from 1:15 PM onwards. All committee members are hereby informed to attend the meeting.

Agenda:

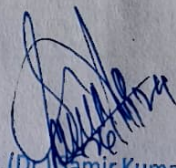
1. Organization of Farewell Program,


21/05/24

Mrs. Rituparna Chaki Ghosh

Chairman, Event Management Committee




21/05/24

Prof. (Dr.) Samir Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206



MINUTES OF THE MEETING

Meeting of the Event management committee was called by Mrs.RituparnaChakiGhosh (In charge) at 1:15pm on 22nd May, 2024 at CR5.

Agenda:

1. Organization of Farewell Program.

Minutes:

- Event management committee has decided to organize farewell program for UG, Diploma & PG students on the 24th May 2024 at our college premises.
- As a part of the celebration, it was discussed among the members the entire event will be organized by their juniors.
- Chairman, Event Management Committee has distributed the event wise responsibilities to the student volunteers.
- The venue for the program was decided at the APC seminar hall, BCRCP.
- The budget, refreshment packets of the event was decided in the meeting.

Meeting participants

Mrs.RituparnaChakiGhosh (In Charge)	 22/05/24
Mr.SarojSingmura	 22/5/24
Mrs.SushrutaChakraborty	 22/05/24

Mr.AnirudhhaLahiri	 22/05/24
Mrs. Amrita Sarkar	 22/5/24



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Approved by PCI & Affiliated to MAKAUT, WB and WBSCT&VE&SD
Dr. Meghnad Saha Sarani, Bidhannagar, Durgapur-713206, West Bengal (India)

- Meeting ended at 1:50pm with helpful inputs from committee members.



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