



# S.P. Educational & Research Foundation

(A Charitable Trust registered under Indian Registration Act, 1908, Vide Regd. No. - IV 110100072/2020)  
Bhutanathdham, Vill - Garhbari, P.O - Nazir Bazar, Dist - Purba Medinipur, W.B. - 721655

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Ref. No.: GC/SOP/APPT./24/09

Date: 27/05/2024

## ORDER OF APPOINTMENT LETTER

To  
Mr. Prasit Roy  
M.Pharm (Pharmaceutics)  
Makulchak, Neradeul,  
Keshpur, Paschim medinipur, W.B-721260

**Sub: Appointment Letter as an Assistant Professor**

Sir / Madam,

With reference to our website/newspaper advertisement, your application dated 22.05.2024 and subsequent interview on 27.05.2024 before the Selection Committee for the post Assistant Professor, the undersigned is pleased to inform you that you are hereby offered as Assistant Professor in the S.P. Education and Research Foundation's Gandhari College (School of Pharmacy), Bhutanathdham, Garhbari, Nazir Bazar, Kismat Bajkul (P.O.), Purba Medinipur (Dist.), West Bengal with a consolidated salary in pay band 21600 - 6000 - 39100. You are requested to Consent of your duties with effect from 01.06.2024.

Your offer letter is subject to the following conditions that-

- The offer letter, pay scale etc. is to be approved according to the rule and regulation of the concerned Affiliating Body and particularly the present institute, as the case may be.
- You will submit the original and the certified true copies of relevant testimonials, birth date certificate, mark sheets, experience certificate, discharge / relieving certificate, L.P. certificate before joining duties.
- You will communicate your acceptance within seven days from the date of this Order of offer letter, failing which your offer letter is liable to be cancelled. Prescribed Forms (Acceptance - cum - Joining Report) in duplicate i.e. one for the Secretary, Gandhari College (School of Pharmacy) and the other for the Head of the Institution are enclosed must be duly filled in.

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