



# SWAPNA DEVI COLLEGE OF EDUCATION

{Run under Uday Kumar Educational Charitable Trust}

Approved by Pharmacy Council of India (PCI-8484), Affiliated with WBSCT&VE&SD

Vill - Chakat Gram, PO - Gonnaserandi, PS- Nanoor, Dist - Birbhum, West Bengal - 731215

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Ref No.: SDC/2024/09/02/01

Date: 02.09.2024

To,  
Sandipan Sau  
Vill - Naratha, P.O- Lakshipari  
P.S- Pingla, Dist.- Paschim Medinipur  
Pin-721155, W.B.

**Sub: Appointment letter for the Post of Assistant Professor at "Swapna Devi College Of Education" under UDAY KUMAR EDUCATIONAL CHARITABLE TRUST at Vill- Chakat Gram, P.O.- Gonnaserandi, P.S. – Nanoor, Dist.- Birbhum, PIN-731215, W.B.**

Respected Sir,

The Authorities of **Swapna Devi College of Education**, under the **Uday Kumar Educational Charitable Trust** have decided to Appointment you for the post of Assistant Professor of the college. In pursuance of the same, I do hereby appoint you for the same position with a gross salary of **Rs. 18,000/-** per month.

You will have to discharge assigned duties and responsibilities and strictly follow rules, regulations and discipline of the college. You will be governed by the service rules of the college with following broad terms & conditions: -

1. You will devote your full time, attention and capability in the interest of the college and will not involve yourself directly or indirectly in any other business and/ or do any trade on your account.
2. During the course of your employment or any time thereafter, you will not divulge any information which could be detrimental to the interest of the college. In rendering your service will be ensured that the interest of this college is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the college adversely in any manner what so ever.
3. Your service will be governed by the service rules & Regulation of the college as existing and may be framed or amended from time to time. You will always attend to your duties and responsibilities assigned to you with utmost sincerity and conduct yourself in accordance with the norms of the college.
4. If any time in the opinion of the Competent Authority, you are found a non –performer or guilty of disobedience, disorderly behavior, negligence, indiscipline, dishonest activities,