

OFFER LETTER

Date: 22, April, 2024

REF: ACH/CH/HR/OFR2024-5680

To,
Mr. Suman Chattapadhy
Gannya Deriapur,
Barddhaman, Dwariapur,
713128, West Bengal.

Contact No: 6294355097
E Mail: sumanchatterjee741@gmail.com

Dear Mr. Suman Chattapadhy ,

With reference to your application and the subsequent interview you had with us, we have pleasure in informing that you have been selected for the Position of **Territory Sales Officer** at a **CTC (Cost to Company)** of **Rs. 23,971 /- Per Month (Rs 2,87,652/- Per Annum)** and other terms and conditions mutually discussed and agreed between us. Please refer to **Annexure – A** for details breakup of your CTC.

The Formal Appointment Letter will be handed over to you after completion of joining formalities.

You are requested to join on or before **25, April, 2024** and report to **Mr. Balkrishna Prajapati – Human Resources, ACULIFE HEALTHCARE PVT LTD, B/505- Commerce House, Nr Vodafone House, Prahladnagar, S.G. Highway, Ahmedabad-380051, Gujarat (India)** for joining formalities.

At the time of joining please ensure you are bringing all the documents required as per **Annexure – B**.

Please note that your appointment is subject to the verification and truth worthiness educational Certificate, approved fitness report by the medical practitioner, reference check and submission of relieving letter of present employer.

We will appreciate if you can sign and return as a token of your acceptance the duplicate copy of this letter indicating likely date of joining us.

Thanking you,

Yours faithfully,
For ACULIFE HEALTHCARE PVT LTD

For, [Signature]
Balkrishna Prajapati
Head HR

ACCEPTANCE

I accept employment on the terms and conditions mentioned in the letter of offer.

Place: Signature: Likely to join on:

Date: Name: