



Dear Bastav Mazumdar,

Greetings!!!

With reference to your application and the subsequent discussions you had with us, we are pleased to inform you that we intend to offer you the position of **Sales Trainee** in **Speciality - PN** department/division in **Kolkata**.

The CTC will remain same as discussed. You will be required to submit the scanned copies of all certificates/testimonials in support of your date of birth, qualifications, address proof for permanent & current, PAN card, present CTC details, experience & relieving letters, if applicable & passport size colour photograph on your accepting the employment on the day of joining to your concern Manager/HR. (Please refer Joining Checklist as attached for further reference.

This offer is made to you based on the information provided by you, if any information is found to be incorrect, or in the event it is found that you have withheld / manipulated any information, then this offer will stand withdrawn on that ground.

If you are desirous of accepting the employment as offered, you are requested to attend our induction for execution of necessary agreement of employment & other documentation on or before **June 05**, **2024**. In case of any assistance please get in touch with **Saikat Das – 9051305533**

Thanks & Regards,

Human Resources

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