

June 21, 2024

Anupam Singha Roy Kolkata

## **OFFER OF EMPLOYMENT**

## Dear Anupam,

With reference to your application and subsequent interview undergone, we are pleased to offer you employment in our organization on the following terms and conditions:

You will be designated Senior Executive- Sales for Contrast Media division.

- Your salary details are given in the Annexure II. However, your compensation will be altered / changed from time to time in line with the compensation policy and practices of the company. Your compensation data is highly confidential and should only be discussed with your reporting manager or the HR Department.
- 2. You will be based at Kolkata. Your job requires you to travel to all regions. You will be provided with such allowances for travel, lodging and boarding as is prevalent in our organizational travel manual whenever you are on tour.
- 3. By accepting this offer letter, you hereby confirm that you will abide by the company policies, as amended from time to time.
- 4. As per company policy, the probation period applicable to you shall be six months. After completion of your probation period, your services will be confirmed in writing within one month from the date of completion of your probation period.
- 5. Your services during the period of probation shall be liable to be terminated giving notice as per company policy. Likewise, probationer will also be competent to terminate his/her contract of employment as per the policy. The waiver of the notice period fully or partially is at the company's sole discretion.

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