

# Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to WBUT)

CAMPUS : JEMUA ROAD, FULJHORE, DURGAPUR-713206 (WB ), INDIA  
☎ : (0343) 250 1353/4106/4121/2449, Fax : (0343) 250-4059 / 3424  
E-mail : info@bcrec.ac.in • Website : www.bcrec.ac.in

BCR/Not/17/5666

Date: -20.02.2015

To  
**Sri Utpal Chatterjee,**  
Helper to Electrician,  
Estate & Maintenance Department,  
Dr. B. C. Roy Engineering College,  
Durgapur - 713206.

## Office Order

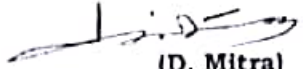
After due considerations the authorities of Dr. B. C. Roy Engineering College, Durgapur, are now pleased to promote Sri Utpal Chatterjee, Helper to Electrician to a post of Electrician with pay scale, Grade pay etc. as below with effect from 01/02/2015:

Designation	Electrician
Pay Band (PB)	5400-25200/-
Pay in Pay Band (PPB)	6800/-
Grade Pay (GP)	1900/-
Basic Pay (PPB + GP)	<b>8700/-</b>
D.A.	@ 35% of Basic Pay
H.R.A.	@ 15% of Basic Pay (Maximum Rs. 6000/-)
<b>Gross Salary</b>	<b>13050/-</b>
E.P.F, Gratuity & Medclaim facility	As per rules of the college

He will work with total devotion towards his work and also carry out other responsibilities as may be assigned to him by the authorities of the college from time to time. All other terms & conditions will remain unchanged.

He will be governed by Service Rules of the college.

Annual increment will be guided by Office Order Ref. No. BCR/NOT/17/966 dt. 09.05.2003 from February, 2016.

  
(D. Mitra)  
President

**Copy forwarded for information & necessary action to: -**

1. Principal
2. E & M Officer
3. Manager (Finance)
4. Personal File
5. Office Copy

*Received & accepted  
Utpal Chatterjee  
20/2/15*

Prepared by Registrar



## Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to MAKAUT, WB)

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BCR/NOT/17/6451

Date: -03.11.2018

### Office Order

With immediate effect Sri Utpal Chatterjee, Electrician is transferred to BCRCP from BCREC with same designation, pay and other terms & conditions, until further order.

He will report to Director/BCRCP.

(T. Bhattacharya)  
General Secretary

### Copy forwarded for information and necessary action to: -

1. Director/BCREC
2. Director/ BCRCP
3. Registrar
4. Manager (Finance)
5. Estate & Maintenance Officer
6. Sri Utpal Chatterjee
7. ✓ Personal File
8. Office Copy

Prepared by Registrar

Received & Accepted.  
Utpal Chatterjee  
3/11/18.

To

The Director,

BCRCP

Date: 14-11-2018

Sub: Joining Report

Sir,

Being transferred from BCREC (vide Office Order No. BCR/NOT/17/6451 dated 03-11-2018), I would like to ~~join~~<sup>report</sup> at your institute on and from today the 14<sup>th</sup> of November 2018.

Regards,

(Utpal Chatterjee)

Electrician

*Utpal Chatterjee*  
14/11/18

*OK  
noted  
Jammur  
14/11/18*

21/8/23. Two tubelights of faculty room on the extreme left is not working, please do the needful.   
 Done ~~A~~ 31/8/23.

01/09/23. Two tubelights of PHARMACEUTICS LAB (D-PHARM) is not working.   
 Done ~~A~~ 01/09/2023.

7/9/23 tube light not working Pharmacy Lab   
 Done ~~A~~ 07/09/23.

08/9/23 One Ceiling Fan of PG Pharmaceutics Lab (M.Pharm) is not working.   
 Done ~~A~~ 08/09/23.

11/9/23 one Exhaust fan of pharmaceutical and one light of pharmaceutical dispensing lab not working. The job has been done.   
 Done ~~A~~ 11/9/23.

11/09/23. one 16 amp and 6 amp plug point attached and repaired.   
 Done ~~A~~ 11/09/23.

14/9/23. Pharmaceut. corridor 2x led 8/1F light new. fixed.   
 Done ~~A~~ 14/9/23.   
 Alee corridor 1x led ceiling light N/w   
 Done - ~~A~~ 14/9/23.

Prof. (P) S. ...  
Dr. B. C. ...  
Durgam ...

21/9/23 One Ceiling Fan of PG Analysis Lab (M. Pharm-3rd floor) is not Working.   
 Done ~~A~~ 21/09/23.

11/10/23 Kindly check the position of the wall mount fan of D. Pharm. building (2nd floor)   
 Done ~~A~~ 11/10/23.

02-11-23 Tube out of order in library.   
 Done ~~A~~ 02/11/23.

03-11-23 Tubelight out of order.   
 Done ~~A~~ 03/11/23.

21/11/23 Tube out of order. Pandan Air 206.   
 Done ~~A~~ 21/11/23.

24/11/23 Tubelight out of order (one) at IQAC room.   
 Done ~~A~~ 24/11/23.

24/11/23 Tubelight out of order (one) at First floor Toilet   
 Done ~~A~~ 24/11/23.

30/11/23 all class room light is ok   
 Done ~~A~~ 30/11/23.

9/12/23 2 Tube light out of order (Pharmaceutical dispensing lab)   
 Done ~~A~~ 9/12/23.   
 Switch Board of water bath should be change   
 Done ~~A~~ 6/12/24.

10/01/2024 One Tube light of PG Pharmaceutics Lab (Project Lab) Third floor is not Working. ~~Done~~ ~~15/2/24~~

Two Exhaust Fan of PG Analysis Project Lab (3rd floor) not Working. ~~Done~~ ~~16/1/24~~

02/02/2024 Two tube light not working. One switch fault (automatic) in MACHINE ROOM

~~Done~~ ~~16/2/24~~ SRIHANSU BISWAS

02/02/2024 Front two tube light not working and switches are also having fault in FACULTY ROOM

~~Done~~ ~~16/2/24~~ SRIHANSU BISWAS

21/2/24 Exhaust fan not working in PG Analysis research lab (3rd floor)

~~Done~~ ~~16/2/24~~ KANAKAN / ACHARYA

1/3/24 1 Tube light not working in Edu building II 2nd floor

~~Done~~ ~~18/3/24~~ SRIHANSU BISWAS

13/3/24 Two 5 in 1 Sockets not Working. PG Analysis Research Lab (3rd floor)

~~Done~~ ~~15/3/24~~ KANAKAN / ACHARYA

19/3/24 One ceiling fan of Human Anatomy and Physiology Lab is not working ~~Done~~ ~~19/3/24~~

~~Done~~ ~~19/3/24~~

29/03/2024 One ceiling fan not working. One switch automatic (replace if) ~~Done~~ ~~17/4/24~~

01.04.24 Tube light out of order in library ~~Done~~ ~~17/4/24~~

1/4/24 one Regulator H/C office. one Regulator sanjay sir room ~~Done~~ ~~17/4/24~~

1/4/24 - 2nd floor corridor 2x tube 2nd Lab 2x tube ~~Done~~ ~~17/4/24~~

2/4/24 - 1st floor UGL-3, tube light not working ~~Done~~ ~~24/4/24~~

2/4/24 - 2nd floor Geber lab - 1x tube led new fixing ~~Done~~ ~~24/4/24~~

16/4/24 - InD. Pattern Chemistry Lab One ceiling fan and one tube light not working. ~~Done~~ ~~16/4/24~~

25/4/24 HAP Lab 1x fan M/W - 1x capacitor. ~~Done~~ ~~25/4/24~~

27/4/24 Smtanu Sir - 2x New wall fan fixed. ~~Done~~ ~~27/4/24~~

7/5/24 Research Lab (Pharmacology) 1 ceiling fan not working ~~Done~~ ~~28/5/24~~

28/06/2024

06 no. of plug/switch and 3 no. of tube lights are not working properly in computer lab.

Done 10/9/24  
5 no. ~~switch~~ ~~fixed~~  
Done 10/9/24

16/7/24

1 Fan (Ceiling) was not working well.

Done 18/7/24  
16/7/24

18/7/24

Two plug points need to be installed in (Pharma Analysis Research Lab)

Done 18/7/24

22/8/24

Tubelight UG Analysis Lab-1

Done 24/7/24

22/7/24

One tubelight, 2 regulator & 2 switches to be changed in lang. lab.

Done 22/8/24

23/7/24

1 bulb to be changed in principal office washroom.

Done 24/7/24  
24/7/24

29/7/24

Tubelight in UG pharmacology lab not working that burnt smell is coming

Done 29/7/24  
29/7/24

29/7/24

Tubelight in principal office 1 (no) not working 2nd tube fixed.

Done 29/7/24  
29/7/24

29/7/24 - 1st floor 10SE Room.

1x New fan fixed.  
1x Tube 11x starter change.

29/7/24. Classroom CR-2 - 1x Tube M/W. Done 29/7/24  
Done 29/7/24.

31/7/24 → Two Power board and one ceiling fan not running properly. Done 25/8/24

01/08/24 - One tube and one switch not working in Machine Room. Done 28/8/24

01/08/24 - Two ceiling fans speed issue (very slow) in J.P. Research Lab. Done 28/8/24

08/08/24 - One Switch board not working in J.P. Research Lab. Done 28/8/24

22.08.24 one tube out of order. Done 22/08/24

28/8/24 one tube out of order in instrument lab & cabinet of tube hanging. Done 28/8/24

30/8/24 one fan not working in English Language Lab. Done 30/8/24

30/8/24 One Tubelight is not working in Pharmaceutical Organic Lab. Done 31/8/24

02/9/24. One tubelight Analysis Lab (UG) fixed. Done 30/9/24