

DR.B.C.ROY COLLEGE OF PHARMACY & ALLIED HEALTH SCIENCES DR.MEGHNAD SAHA SARANI, BIDHAN NAGAR, DURGAPUR-713206,WEST BENGAL

Phone: (0343) 253 2679, Fax: (0343) 253 2679, eMail: bcrcp_dgp@yahoo.co.in

Vendor Detail:

Sigma Infotech Pvt. Ltd.

13C, MICHAEL MADHUSUDAN SARANI

KOLKATA-700023, WEST BENGAL, INDIA

SERVICE ORDER NO.:

SVC/BCRCP/00004/23-24

DATE:

10/05/2023

Contact Detail

Phone: Fax:

Gstin:

Pan No.:

9831867808

03324598248

AAHCS2874C

19AAHCS2874C1Z8

Contact Person:

Telephone No. :

Our Fax Number:

(0343) 253 2679

E-mail

bcrcp_dgp@yahoo.co.in

SUB: AMC Renewal of Computer & Peripherals

SL	Main Text	Active Unit	UOM	Gross Amount	
1	ANNUAL MAINTENANCE CONTRACT	1	NOS	176,669.94	

The item covers the following services:

THE IL	em covers the following services:					
SL	Item Name	Unit	UOM	Price	Amount	Completion Dt
1, 1	A.M.C (HP & OTHER BRANDED PC) HP 202 G2 MT BUSINESS PC - 11 Pcs, HP 280 G2 - 20 Pcs, HP COMPAQ D260 MT - 8 Pcs, HP COMPAQ D290 MT - 12 Pcs, HP COMPAQ DX2280 MT - 12 Pcs, HP PRO 3090 MT - 10 Pcs, HP PRO 3330 MT - 4 Pcs, ASSEMBLED - 1 Pcs.	78.00	NOS	750.00		31/03/2024
1,2	A.M.C (HP & OTHER BRANDED PC) HP 280 G3 MT -26 Pcs.	26.00	NOS	800.00		31/03/2024
1,3	A.M.C (PRINTER) HP LASERJET 1020 - 4 Pcs, HP LASERJET P1007 - 1 Pcs, HP LASERJET P1108 - 7 Pcs,	12.00	NOS	660.00	,	31/03/2024
1.4	A.M.C (PRINTER) HP LJ-MFP M1136 - 1 Pcs	1.00	NOS	750.00		31/03/2024
1.5	A.M.C (SCANNER) HP SCANJET 2400 - 1 Pcs, HP SCANJET G2410 - 1 Pcs	2.00	NOS	550.00		31/03/2024
1.6	A.M.C (LAPTOP) HP-530 G3 - 2 Pcs.	2.00	NOS	4,500.00		31/03/2024
1.7	A.M.C (NETWORK) Network with 11 no Normal Switch - 1 Pcs.	1.00	NOS	15,000.00		31/03/2024
1.8	A.M.C (NETWORK) 24 Port GIGABIT Switch - 4 Pcs.	4.00	NOS	700.00		
1,9	A.M.C - MEDIA CONVERTER Media Convertor with Adaptor - 6 Pcs.	6.00	, NOS	800.00		0 31/03/2024
1, 10	A.M.C. (Wi-Fi Router) D-LINK DIR-825 with Adaptor - 22 Pcs.	22.00	PCS	500.00		0 31/03/2024
1, 11	A.M.C. (Firewall) D-LINK DFL-1660/D-Link firewall - 1 Pcs.	1.00	PCS	16,500.00		31/03/2024
1, 12	A.M.C (CCTV)	21.00	NOS	1,357.14	28,499.	31/03/2024



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Vendor Detail:

Sigma Infotech Pvt. Ltd.

13C, MICHAEL MADHUSUDAN SARANI

KOLKATA-700023, WEST BENGAL, INDIA

SERVICE ORDER NO.:

DATE:

10/05/2023

SVC/BCRCP/00004/23-24

Contact Detail

Contact Person:

Telephone No. :

Our Fax Number:

(0343) 253 2679

Gstin: Pan No.:

Phane:

Fax:

19AAHCS2874C1Z8

E-mail

bcrcp_dgp@yahoo.co.in

03324598248 AAHCS2874C

9831867808

SUB: AMC Renewal of Computer & Peripherals

SL	Main Text	Active Unit	UOM	Gross Amount
1	ANNUAL MAINTENANCE CONTRACT	1	NOS	176,669.94

The item covers the following services:

SL	Ilem Name	Unit	UOM	Price	Amount Completion Dt
	Hikvision HD DVR - 2 Pcs, Hikvision HD Camera - 19	1			
	Pcs.				476 660 04

Total

176,669.94

Grand Total

176,669.94

In Words-Rupees:

One Lakh Seventy Six Thousand Six Hundred Sixty Nine & Paise. Ninety Four Only

TESRMS & CONDITIONS

DR.B.C.ROY COLLEGE OF PHARMACY & ALLIED HEALTH SCIENCES DR.MEGHNAD SAHA SARANI, BIDHAN NAGAR, DURGAPUR-713206,WEST BENGAL

Phone: (0343) 253 2679, Fax: (0343) 253 2679, eMail: bcrcp_dgp@yahoo.co.in

AMC PERIOD FROM 01.04.2023 TO 31.03.2024

GST: will be extra as applicable as per rules.



DR.B.C.ROY COLLEGE OF PHARMACY & ALLIED HEALTH SCIENCES

DR.MEGHNAD SAHA SARANI, BIDHAN NAGAR, DURGAPUR-713206,WEST BENGAL

Phone: (0343) 253 2679, Fax: (0343) 253 2679, eMail: bcrcp_dgp@yahoo.co.in

Terms & Conditions FOR AMC SERVICE:

Comprehensive Annual Maintenance of all Computers (Desktop Computers/ Servers/ Laptops) / Printers/ Scanners/ UPS (if any) / Network (including all switches and all other network equipment and peripherals) and CCTV (including equipment and peripherals) / Other Equipment if any, will be as per the FRESH SERVICE ORDER ISSUED TO YOU.

- 1. All Computers, Printers and other peripherals are on "as is where is" condition.
- 2. Periodic preventive maintenance that includes complete cleaning of computers and other peripherals with vacuum cleaner, cleaning solution, CD/DVD drive cleaning, and virus cleaning are needed to be done periodically and as and when required. The Antivirus software will be provided by the BCREC GROUP COLLEGE.
- 3. All Computers should be maintained in perfect running condition. Faulty parts need to be repaired or replaced including panel of TFT, LCD, LED Monitor and picture tube of CRT Monitor, Fuser assembly, Teflon and Printer Drum, Glass unit of Scanner, Scanner bulb, as necessary, at your cost. Network/CCTV maintenance should be completely taken care of.
- 4. Enough Stock of spares needs to be maintained by the company for fast repairing of computers, printers and other peripherals at our BCREC GROUP COLLEGE premises.
- 5. The maximum response time for repairing the system should not be more than six working hours.
- 6. Penalty for failure of the company to repair the system with peripherals or failure of providing the equivalent standby equipment within the response time will be ten percent (10%) per system/sub-system per day.
- 7. Total Two Service Engineers should be present at our College (BCREC & DREC-APC) from 10:00 AM-5:30 PM. In addition to this, one Service Engineer should be deputed at BCRCP & amp; BCRP under same terms and conditions. Service Engineer(s) may be called at our premises or elsewhere, if the College Authorities think it is necessary on any day, at any point of time (i.e. 24 X 7 services if needed).
- 8. Necessary Infrastructure (as much as possible) will be provided to the Company's Service Engineer(s) for up-keep/maintenance of the Computers and storage of spares at our BCREC GROUP COLLEGE Premises. The role of Resident Engineer(s):
- 1. The Onsile Engineer(s) should have enough expertise in hardware maintenance, that covers all items under AMC i.e. Computers (Desktop computers/Servers/ Laptops)/ Printers/ Scanners/ UPS (if any) / Network (including switches and all other network peripherals) and CCTV (including peripherals) / Other Equipment if any, in case of any additional support from your main Service Centre, if needed, should be provided.
- 2. The Onsile Engineer(s) should be responsible for software support services including virus cleaning /patch installation, software installation, etc. He should be well conversant with the latest trends in trouble shooting of computing equipment and network monitoring tools. In case of Attendance Software (Cosec or otherwise)/ Cloud Maintenance, all necessary support should be provided by SIGMA remotely if needed.
- 3. The company and the resident engineers(s) shall follow the system of monitoring the work and the attendance of the service engineer(s) should be as slipulated by BCREC
- 4. In the absence of onsite engineer/personnel, it should be the responsibility of the company to depute another competent and experienced engineer during his leave
- 5. In case of high workload /complaints, an additional engineer need to be deputed in addition to the above resident engineer at BCREC GROUP COLLEGE in order to rectify the issue within the stipulated response time.

Payment Terms and Conditions

The payment will be made on quarterly basis at the end of each quarter against invoice based on past performance. The report on preventive maintenance needs to be attached with the bill when submitting the Invoice. GSTN of the Company must be mentioned on the invoice.

If the services provided by the company under this maintenance contract are not up to the full



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DR.MEGHNAD SAHA SARANI, BIDHAN NAGAR, DURGAPUR-713206,WEST BENGAL

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satisfaction of BCREC GROUP COLLEGE, the maintenance contract will be terminated and the charges shall be payable only up to the period until which the agency has rendered satisfactory services. The decision of BCREC GROUP COLLEGE in this regard shall be final and binding. In case of non-compliance of any or all the conditions enumerated in the contract, BCREC GROUP COLLEGE reserves the right to cancel/ rescind/ revoke the contract and impose suitable penalty in proportion to the damages.

Any dispute arising during the currency of this agreement/contract shall be amicably settled without resorting to third party intervention.

Commencement of the Agreement and Termination

This Agreement can also terminated by BCREC GROUP COLLEGE forthwith If at any time:

- failure continues for a period of thirty days. 2. The company commits any other breach of this Agreement and if such breach is not remedied (if capable of remedy) within forty-five days of receipt of notice specifying the
- breach and calling upon the agency to remedy lt. 3. The company goes into liquidation (not being a voluntary kquidation, for the purpose only of a bona fide reconstruction or amalgamation) or enters into any composite arrangements with its creditors or a receiver of its assets is appointed. In case of any matter, relating to terms and conditions not specified in this Agreement, the same should be decided by mutual agreement of BCREC GROUP COLLEGE and the company.
- 1. Nothing in this agreement shall be deemed or construed to create an employment relationship between the company and any employee, agent or independent contractor
- 2. The company and BCREC GROUP COLLEGE represent warrant and undertake that they have full powers and authority to enter into this Agreement and perform on the obligations they have assumed there-under. The parties further represent, warrant and undertake that there are no restrictions what so ever preventing them from performing their obligations of entering into this Agreement.

Any notice given under this agreement shall be in writing and may be delivered by email/ post

Validity of the Agreement - This agreement is valid for one calendar year. The validity may be extended by another year by mutual consent.

Either parties must provide a written notice of two months for earlier determination of the

In case you agree to the terms and conditions specified here-to-before, please sign the

duplicate of this letter as acceptance of the terms.

Vancas @as.

BIDYUT KUMAR SAHA

Prepared By

Approved By

TAX INVOICE

SIGMA INFOTECH PRIVATE LIMITED

SIGMA INFOTECH PRIVATE LIMITED 13C, Michael Madhusudan Sarani Kolkata - 700 023 Ph No: 033-2459 3185 / 2459 8248 Saraswali Aparlment, 114, Golaghata Road, Ultadanga, Kolkata - 700 048 GSTIN/UIN: 19AAHCS2874C1Z8 State Name - West Bengal, Code : 19 CIN: U72200WB1995PTC072507 E-Mail . accounts@sigmainfotech.co.in

Consignee (Ship to)

OR. B.C.ROY COLLEGE OF PHARMACY AND AHS. DR. MEGHNAD SAHA SARANI,

BIDHANNAGAR,

DURGAPUR - 713206

State Name

West Bengal, Code: 19

Buyer (Bill to)

DR. B.C.ROY COLLEGE OF PHARMACY AND AHS.

DR MEGHNAD SAHA SARANI,

BIDHANNAGAR,

DURGAPUR - 713206

State Name

: West Bengal, Code: 19

Invoice No. AMC/025/23-24

Delivery Note

Reference No. & Date. UR dt. 10-Jul-23

Buyer's Order No. SVC/BCRCP/00004/23-24

Dispatch Doc No.

Terms of Delivery

Dispatched through COURRIER

1st QTR

Dated 10-Jul-23

Mode/Terms of Payment AS PER WORK ORDER

Other References

Dated 10-May-23

Delivery Note Date

Destination

Amount per Quantity HSN/SAC Description of 44,167.48 Services 998713

AMC Charges

FOR FOLLOWING ITEMS.

- HP & OTHER BRANDED PC - 78 NOS

HP & OTHER BRANDED PC - 26 NOS.

- PRINTER - 13 NOS. - SCANNER-2 NOS

LAPTOP -2 NOS.

NETWORK WITH 11 NO. OF SWITCHES - 1 NO.

24 PORT GIGABIT SWITCH - 4 NOS MEDIA CONVERTER WITH ADAPTOP - 6 NOS

D-LINK DIR-825 WITH ADAPTOR - 22 NOS

D-LINK DFL-1660/D-LINK FIREWALL - 1 NO

. HIKVISION HD DVR - 2 NOS

- HIKVISION HD CAMERA - 19 NOS

TOTAL AMC PD - 01.04.2023 TO 31.03.2024

BILL FOR FOLLOWING PD 01.04.2023 TO 30.06.2023

CGST SGST Rounding Off

3,975.07 3,975.07 0.38

Service Vort

Total

₹ 52,118.00

E. & O.E

Amount Chargeable (in words)

INR Fifty Two Thousand One Hundred Eighteen Only

Total SGST/UTGST CGST Taxable Tax Amount Amount HSN/SAC Rate Amount Rate Value 3,975.07 7,950.14 3,975.07 44,167.48 7,950.14 3,975.07 3.975.07 998713 44,167.48 Total

Tax Amount (in words):

INR Seven Thousand Nine Hundred Fifty and Fourteen paise Only

Company's PAN

AAHCS2874C

Declaration

1 A/C. payee chq in favour of SIGMA INFOTECH

for SIGMA INFOTECH PRIVATE LIMITED

TAX INVOICE



SIGMA INFOTECH PRIVATE LIMITED SIGMA INPUIECH PRIVATE LIMITEL
13C, Michael Madhusudan Sarani
Kolkata - 700 023
Ph No: 033-2459 3185 / 2459 8248
Saraswal Aparlmeni, 114, Golaghala Road,
Uitadanga, Kolkata - 700 048
Uitadanga, Kolkata - 700 048
State Name: West Bengal, Code: 19
CIN: U72200WB1995PTC072507
E-Mail: accounts@sigmainfolect.co.in E-Mail: accounts@sigmainfolech.co.in

Consignee (Ship to) DR. B.C.ROY COLLEGE OF PHARMACY AND AHS. DR. MEGHNAD SAHA SARANI, BIDHANNAGAR,

DURGAPUR - 713206

: West Bengal, Code: 19 State Name

Buyer (Bill to) DR. B.C.ROY COLLEGE OF PHARMACY AND AHS. DR. MEGHNAD SAHA SARANI, BIDHANNAGAR,

DURGAPUR - 713206

: West Bengal, Code: 19 State Name

Invoice No. AMC/044/23-24

Delivery Note

Dated 7-Oct-23

Mode/Terms of Payment AS PER WORK ORDER Other References

Reference No. & Date. UR dt. 7-Oct-23 Buyer's Order No.

SVC/BCRCP/00004/23-24 Dispatch Doc No.

Dated 10-May-23 Delivery Note Date

Dispatched through COURRIER

Terms of Delivery 2nd QTR

Destination

Description of	•	HSN/SAC	Quantity	Rate	per	Amount
Services		1				44 467 49
AMC Charges FOR FOLLOWING ITEMS HP & OTHER BRANDED PC - 78 NOS HP & OTHER BRANDED PC - 26 NOS PRINTER - 13 NOS SCANNER-2 NOS LAPTOP -2 NOS NETWORK WITH 11 NO. OF SWITCHES - 1 NO 24 PORT GIGABIT SWITCH - 4 NOS MEDIA CONVERTER WITH ADAPTOP - 6 NOS D-LINK DIR-825 WITH ADAPTOP - 22 NOS D-LINK DFL-1660PD-LINK FIREWALL - 1 NO HIKVISION HD DVR - 2 NOS HIKVISION HD CAMERA - 19 NOS. TOTAL ANC PD - 01.04.2023 TO 31.03.2024 BILL FOR FOLLOWING PD. 01:07.2023 TO 30.09.2023		998713				3,975.07
	CGST SGST Rounding Off					3,975.07 3,975.07 0.3
	Total				₹	52,118.00

Amount Chargeable (in words) INR Fifty Two Thousand One Hundred Eighteen Only

SGST/UTGST CGST Taxable HSN/SAC Rate Rate Amount Value 3,975.07 44,167.48 9% 3,975.07 44,167.48 Total

INR Seven Thousand Nine Hundred Fifty and Fourteen paise Only Tax Amount (in words):

Company's PAN

: AAHCS2874C

Declaration

998713

1. A/C. payee chq in favour of SIGMA INFOTECH

PVT.LTD.

2.Chq bouncing charge of Rs. 300/- applicable and interest @ 24% will be applicable for all over due

for SIGMA INFOTECH PRIVATE LIMITED
Digitally signed by PARAMITA
PARAMITA SARKAR
SARKAR Date: 2023.10.07 16:04:01 +05'30' **Authorised Signatory**

Amount

3,975.07

3,975.07

E. & O.E

Total

Tax Amount

7,950.14

7,950.14

SIGMA INFOTECH PRIVATE LIMITED

SIGMA INFUIECH PRIVATE LIMITED
13C, Michael Madhusudan Sarani
Kolkata - 700 023
Ph No: 033-2459 3185 / 2459 8248
Saraswati Apartment, 114, Golaghata Road,
Ultadanga, Kolkata - 700 048
GSTIN/UIN: 19AAHCS2874C1Z8
State Name: West Bengal, Code: 19
CIN: U72200WB1995PTC072507
E-Mail: accounts@sigmainfotech.co.in

Consignee (Ship to) DR. B.C.ROY COLLEGE OF PHARMACY AND AHS. DR. MEGHNAD SAHA SARANI,

BIDHANNAGAR,

DURGAPUR - 713206

: West Bengal, Code : 19 State Name

Buyer (Bill to)

DR. B.C.ROY COLLEGE OF PHARMACY AND AHS.

DR. MEGHNAD SAHA SARANI,

BIDHANNAGAR,

St

SI No. Invoice No. AMC/072/23-24

Delivery Note

Reference No. & Date. UR dt. 9-Jan-24 Buyer's Order No.

SVC/BCRCP/00004/23-24 Dispatch Doc No.

9-Jan-24 Mode/Terms of Payment AS PER WORK ORDER

Other References

Dated 10-May-23

Dated

Delivery Note Date

Dispatched through COURRIER

Terms of Delivery 3rd QTR

Destination

DURGAPUR - 713206

: West Bengal, Code		HSN/SAC	Quantity	Rate	per	Amount
						44,167.48
Services		998713				44,107.
AMC Charges		996713				
COR FOLLOWING ITEMS.						
UR & OTHER BRANDED PC - 78 NOS.						
- HP & OTHER BRANDED PC - 26 NOS.						
- PRINTER - 13 NOS.						
- SCANNER-2 NOS.			!			
I ARTOR -2 NOS.						
NETWORK WITH 11 NO. OF SWITCHES - 1 NO.						
24 PORT GIGABIT SWITCH - 4 NOS						
- MEDIA CONVERTER WITH ADAPTOP - 6 NOS						
- D-LINK DIR-825 WITH ADAPTOR - 22 NOS						
- D-LINK DFL-1660/D-LINK FIREWALL - 1 NO		-				
- HIKVISION HD DVR - 2 NOS - HIKVISION HD CAMERA - 19 NOS						
TOTAL AMC PD - 01.04.2023 TO 31.03.2024						
BILL FOR FOLLOWING PD						
01.10.2023 TO 31.12.2023						
()1.10.2023 7 3 3 4						3,975.07
	CGST					3,975.07
	SGST					0.3
	Rounding Off					
		1	1	1		

₹ 52,118.00

E. & O.E

Amount Chargeable (in words) INR Fifty Two Thousand One Hundred Eighteen Only Total SGST/UTGST CGST Taxable Tax Amount Amount Amount Rate Rate Value 7,950.14 3,975.07 3.975.07 9% 44,167.48 7,950.14 3,975.07 3,975.07 44,167.48 998713 Total

Tax Amount (in words):

INR Seven Thousand Nine Hundred Fifty and Fourteen paise Only

Company's PAN

1. A/C. payee chq in favour of GMA PVT.LTD.

2.Cho bouncing charge of Rs. 30 applications. -0

for SIGMA INFOTECH PRIVATE LIMITED PARAMITA SARKAR SARKAR



SIGMA INFOTECH PVT. LTD.

13C, Michael Madhusudan Sarani, (Kidderpore), Kolkata, West Bengal. PIN: 700 023 GSTIN: 19AAHCS2874C1Z8

	IN	IVOI	C'E	}	100				
Invoice No: PI/AMC/094/23-24					Transport Mode:				
Invoice date: 31.03.2024					Vehicle number:				
Reverse Charge (Y/N):					Date of Supply:				
State: WEST BENGAL					Place of Su	pply : DURGA	PUR		
Order No.SVC/BCRCP/00004/23-24				Date:	10-May-23	The state of the s	e treate life all	CARLEY (CARLE)	
The second secon			12			> Ship to P	arty		
DR. B.C.ROY COLLEGE OF PHARMACY AND AHS. DR. MEGHNAD SAHA SARANI, BIDHANNAGAR, DURGAPUR - 713206					DR. B.C.ROY COLLEGE OF PHARMACY AND AHS. DR. MEGHNAD SAHA SARANI, BIDHANNAGAR, DURGAPUR - 713206				
COTINI.					GSTIN:		To 1 1 1 1 1 1		
GSTIN:				Code	State: West	Bengal	Code	19	
State: West Bengal					al contract of management	The state of the s	建三级	ALCOHOL SPEC	
	HSN code	Qty Ra	te	Amount	CGST 5	A CONTRACTOR OF THE PARTY OF TH	T	otal	
S. Product Description				44167.48	3975.07	3975.07	521	17.63	
1 AMC Charges FOR FOLLOWING ITEMS HP & OTHER BRANDED PC - 78 NOS HP & OTHER BRANDED PC - 26 NOS PRINTER - 13 NOS SCANNER-2 NOS LAPTOP -2 NOS NETWORK WITH 11 NO. OF SWITCHES - 1 NO 24 PORT GIGABIT SWITCH - 4 NOS - MEDIA CONVERTER WITH ADAPTOP - 6 NOS - D-LINK DIR-825 WITH ADAPTOR - 22 NOS - D-LINK DIR-825 WITH ADAPTOR - 1 NO - HIKVISION HD DVR - 2 NOS - HIKVISION HD DVR - 2 NOS - HIKVISION HD CAMERA - 19 NOS TOTAL AMC PD - 01.04.2023 TO 31.03.2024 BILL FOR FOLLOWING PD 01.01.2024 TO 31.03.2024	998713				2075 07	2075 07	521	17.63	
Total				44167.48	3975.07	3975.07			
Total Invoice amou	nt in words							57.48 5.07	
(8) A (8) (1) (1) (1) (1) (1) (1) (1) (1) (1) (1								5.07	
INR Fifty Two Thousand One H	lundred Eigh	teen Only		-	Total Tax Am	ount	795	0.15	
					Total Amount aff	ter Tax:	52117.63		
Bank Details					R/OFF		0.	37	
Bank Name : Standard Chatered Bank					Total	Amt.	5211	18.00	
Bank Name: Standard Chatered Bank Bank A/C No: 33105165451 Bank IFSC: SCBL0036009 Terms & conditions SIGMA INFOTECH PVT. LTD. 2. Cheque bouncing charge of Rs. 300/- applicable and interest @ 24% will be applicable for all over due payments till the date of realisation.					for SIGMA INFOTECH PRIVATE UNITED				
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