



2.5.2: Mechanism to deal with internal/external examination related grievances

ACADEMIC YEAR 2023-2024

Sl. No.	Date	Name	Roll no.	Details of complaint lodged	Action taken	Issue resolved (Y/N)
1	04/03/2024	Dr. Abhik Si	Faculty	No answer key or model answer script for the question of MPT1084 from the head examiner for odd semester 2023-24	Mailed to COE	Yes
2	06/05/2024	Pritam De	18901920100	Loss of grade card	Mailed to COE	Yes
3	09/05/2024	Rajen Hoque	18905923056	Rectification of CA3 marks	Mailed to COE	Yes
4	09/05/2024	Buddhadev Bhunia	18901921071	Correction in grade cards of four semesters	Mailed to COE	Yes
5	16/05/2024	Mr. RudranilKarmakar	Faculty	Attendance and marks discrepancy of CA4 due to which Mr. Soyeb Aktar's exam form is not generated	Mailed to COE	Yes
6	10/06/2024	Anwasha Dutta	18901921096	Registration certificate lost	Mailed to COE	Yes
7	14/06/2024	Soham Dutta	18901920040	Requesting	Mailed to	Yes





Approved by PCI & Affiliated to MAKAUT, WB and WBSCT&VE&SD
Dr. Meghnad Saha Sarani, Bidhannagar, Durgapur-713206, West Bengal (India)

				for allotment of semester exam seat in a comfortable place due to hepatic illness (Jaundice)	COE	
8	14/06/2024	Soubhagya Mukherjee	18901920052	Suffering from Jaundice, so requesting to arrange semester exam seat at a comfortable place	Mailed to COE	Yes
9	28/06/2024	Dr. Manami Dhibar	Faculty	Faculty id blocked in MAKAUT portal	Mailed to COE	Yes
10	11/09/2024	Subham Kumar Giri	18901921102	Unable to process PPR	Mailed to COE	Yes
11	19/09/2024	Kanai Hansda	18905923039	Non-payment status in PPR	Mailed to COE	Yes
12	19/09/2024	Anuran Ghosh	18905923010	Non-payment status in PPR	Mailed to COE	Yes
13	23/10/2024	Mr. Snehansu Biswas	Faculty	Not able to evaluate CA3 answer script of Subir Maity, 18901921031, Upid-7526	Mailed to COE	Yes



Prof. (Dr.) Samir Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206