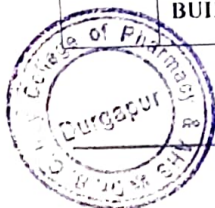




2.5.1: Class Teacher and Laboratory responsibilities

SL NO	Class/ laboratory	Name of Responsible Faculty/Staff
1	4 TH YEAR B. PHARM	Dr.Ujjwal Sahoo
2	3 RD YEAR B. PHARM	Mr.Saroj Singhmura
3	2 ND YEAR B. PHARM	Dr. Sudip Kumar Mandal
4	1 ST YEAR B. PHARM	Dr. Parthasarathi Panda
5	PHARMACOLOGY DIVISION	PROF. SHYAMASHREE S.S. MANNA DIC
6	PHARMACEUTICS DIVISION	PROF. SANTANU CHAKRABORTY DIC
7	PHARMACEUTICAL CHEMISTRY DIVISION	DR. SOUVIK BASAK DIC
8	PHARMACOGNOSY & GENERAL PHARMACY	MR. SOUMEN BANERJEE DIC
9	DIPLOMA IN PHARMACY	MR. SONJOY KONAR IC
10	INSTRUMENT ROOM & MACHINE ROOM	1. MR. SAPTARSHI DUTTA (In-Charge)- Instrument 2. DR. SAGARIKA DEEPTHY T 3. MR. SNEHANSU BISWAS (In-Charge) -Machine Room 4. MR. AMIT KUMAR DEY
11	PHARMACEUTICS LAB (DIPLOMA) (EDU BUILDING - II)	1. MRS. DIPANWITA GHOSH
12	PHARM. ANALYSIS LAB (EDU BUILDING - I)	1. MR. RUDRANIL KARMAKAR
13	ORGANIC/INORGANIC LAB (EDU BUILDING - I)	1. DR. SUDIP KUMAR MANDAL
14	MEDICINAL CHEMISTRY LAB (EDU BUILDING - I)	1. DR. UJJWAL SAHOO
15	PHARMACEUTICAL CHEMISTRY (DIPLOMA) LAB (EDU BUILDING - II)	1. MS. MOHONA CHAKRABORTY
16	PHARMACOGNOSY LAB (EDU BUILDING - I)	1. MS. JAYITA MONDAL
17	DISPENSING LAB (EDU BUILDING - I)	1. MR. INDRAJIT CHAND
18	PHARMA ENGINEERING LAB (EDU BUILDING - I)	1. MS. SURITA GHOSH



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Dr. Meghnad Saha Sarani, Bidhannagar, Durgapur-713206, West Bengal (India)

19	PHYSIOLOGY LAB (EDU BUILDING - I)	I. MS. SUSHRUTA CHAKRABORTY
20	MICROBIOLOGY LAB (EDU BUILDING - I)	I. DR. ABHIK SI
21	COMPUTER LAB (EDU BUILDING - I)	I. MR. SOUMEN BANNERJEE
22	PHARMACOLOGY SIMULATION LAB (EDU BUILDING - I)	1. MR. ANIRUDDHA LAHIRI 2. MS. ATREYEE GANGULY
23	PG - PHARMACEUTICS LAB (EDU BUILDING - III)	I. DR. HRIDAY BERA
24	PG - PHARMACEUTICS RESEARCH LAB (EDU BUILDING - I)	I. DR. MANAMI DHIBAR
25	PG - PHARMACOLOGY LAB (EDU BUILDING - III)	I. MR. SAROJ SINGHMURA
26	UG - PHARMACOLOGY LAB (EDU BUILDING - I)	I. MS. ATREYEE GANGULY
27	PG - PHARMACOLOGY RESEARCH LAB (EDU BUILDING - I)	I. DR. YADU NANDAN DEY
28	PG - INDUSTRIAL PHARMACY RESEARCH LAB (EDU BUILDING - I)	I. MS. RITUPARNA CHAKI GHOSH
29	PG - PHARM ANALYSIS RESEARCH LAB (EDU BUILDING - I)	I. DR. AMIT KUMAR HALDER
30	PG - INDUSTRIAL PHARMACY LAB (EDU BUILDING - III)	I. MD. WAIZUL HAQUE ANSARI
31	PG - PHARM ANALYSIS LAB (EDU BUILDING - III)	I. DR. PARTHASARATHI PANDA
32	DR. A. K. BANDOPADHYAY MEMORIAL LAB	I. DR. MANABENDRA DHUA



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Organizational Responsibility of Employees

(With effect from 1st February 2024)

Rev. 2024/1

For better management and development of college following job responsibilities have been assigned among the faculty and staff (as indicated against their names)

ACADEMIC COUNCIL

1. PRINCIPAL	-	CHAIRMAN
2. P-I-C (PG & RESEARCH)	-	MEMBER
3. DIC. PHARMACEUTICS	-	MEMBER
4. DIC. PHARMACOLOGY	-	MEMBER
5. DIC. PHARM. CHEMISTRY	-	MEMBER
6. DIC. PHARMACOGNOSY & GENERAL PHARMACY	-	MEMBER
7. IN-CHARGE. EXAM CELL	-	MEMBER
8. REGISTRAR	-	MEMBER SECRETARY
9. IC. DIPLOMA	-	MEMBER

DIVISIONAL IN-CHARGES (DIC):

Pharmacology Division

PROF. SHYAMASHREE S.S. MANNA DIC

Pharmaceutics Division

PROF. SANTANU CHAKRABORTY DIC

Pharmaceutical Chemistry Division

DR. SOUVIK BASAK DIC

Pharmacognosy & General Pharmacy

MR. SOUMEN BANERJEE DIC

Diploma in Pharmacy

MR. SONJOY KONAR IC

Moharashy



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17	GRIEVANCE REDRESSAL COMMITTEE	1. PROF. SAMIR KUMAR SAMANTA (CHAIRMAN) 2. MR. SAGAR SENGUPTA (MS) 3. DR. ABHIK SI 4. MR. SAPTARSHI DUTTA 5. DR. SAGARIKA DEEPTHY T 6. MR. SONJOY KONAR
18	INSTRUMENT ROOM & MACHINE ROOM	1. MR. SAPTARSHI DUTTA (In-Charge)- Instrument 2. DR. SAGARIKA DEEPTHY T 3. MR. SNEHANSU BISWAS (In-Charge) -Machine Room 4. MR. AMIT KUMAR DEY
19	ANIMAL HOUSE (MAINTAINANCE)	1. PROF. SHYAMSHREE S.S. MANNA (In-Charge) 2. DR. ABHIK SI 3. DR. AVIJIT CHATTERJEE 4. MR. SAROJ SINGIIMURA 5. MS. SUSHRUTA CHAKRABORTY 6. DR. SAGARIKA DEEPTHY T
20	MEDICINAL GARDEN & MUSEUM	1. MRS. JAYITA MONDAL (In-Charge) - MEDICINAL GARDEN 2. MRS. RITUPARNA CHAKI GHOSH (In-Charge) - PHARMACY MUSEUM 3. MR. SOUMYA MITRA 4. MS. SURITA GHOSH 5. MS. SUSHRUTA CHAKRABORTY
21	CANTEEN & MESS	1. MR. SAGAR SENGUPTA (In-Charge) 2. MR. SOUMEN BANERJEE 3. DR. SAGARIKA DEEPTHY T (GIRLS HOSTEL) 4. MR. SONJOY KONAR (BOYS HOSTEL) 5. MR. SUBHASIS MAITY 6. MR. L.C. UPADHYAY
22	HOUSE KEEPING & INFRASTRUCTURE MAINTAINANCE (CIVIL, ELECTRICAL, MECHANICAL)	1. MR. SAGAR SENGUPTA (In-Charge) 2. MR. SOUMYA MITRA 3. MR. RUDRANIL KARMAKAR

M. Bhattacharya

[Signature]

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		3. MR. SHOBHAN BOSE 4. DR. ABHIK SI
31	PROGRAM MONITORING COMMITTEE – PG (As per PCI guidelines - ER 2014)	1. PROF. SUBHABRATA RAY (Chairman) 2. PROF. SHYAMSHREE S.S. MANNA 3. PROF. SANTANU CHAKRABORTY 4. DR. SOUVIK BASAK One student from each year of each specialization to be included on DICs' recommendation.
32	PROGRAM MONITORING COMMITTEE – UG guidelines - ER 2014) (As per PCI guidelines - ER 2014)	1. DR. SUDIP KUMAR MANDAL (Chairman) 2. MS. JAYITA MONDAL 3. DR. AVIJIT CHATTERJEE 4. MR. SAPTARSHI DUTTA One student from each section of each year to be included on Class Teachers' recommendation.
33	PROGRAM MONITORING COMMITTEE – DIPLOMA	1. SONJOY KONAR 2. MRS. DIPANWITA GHOSH One student from each year of Diploma In-Charge's recommendation.
34	FINANCIAL ASSISTANCE MONITORING (SCHOLARSHIP/ FELLOWSHIP / FREESHIP / STIPEND / STUDENT CREDIT CARD, etc.)	1. PROF. SAMIR KUMAR SAMANTA (ADVISOR) 2. MR. SAGAR SENGUPTA - NSP, SWC, WBFS, PG SCHOLARSHIP (GPAT), RAILWAY CONCESSION, DEMAND LETTERS 3. DR. ABHIK SI - WBSCCS, PG SCHOLARSHIP (INTERNAL), NON-GOVT SCHOLARSHIPS 4. MR. SONJOY KONAR - DIPLOMA SCHEMES 5. MRS. MITHU CHOWDHURY - SVMCM, AIKYASHREE, OASIS
35	PHARMACEUTICS LAB (DIPLOMA) (EDU BUILDING - II)	1. MRS. DIPANWITA GHOSH
36	PHARM. ANALYSIS LAB (EDU BUILDING - I)	1. MR. RUDRANIL KARMAKAR

M. Ghosh

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[Signature]
27/12/24
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51	PG - PHARMACOLOGY RESEARCH LAB (EDU BUILDING - I)	I. DR. YADU NANDAN DEY

Bhattacharya

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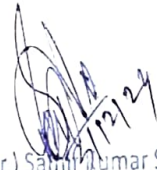


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55	PG - PHARM ANALYSIS LAB (EDU BUILDING - III)	1. DR. PARTHASARATHI PANDA
56	DR. A. K. BANDOPADHYAY MEMORIAL LAB	1. DR. MANABENDRA DHUA
57	IT CELL & SOCIAL MEDIA TEAM	1. PROF. SUBHABRATA RAY (CHAIRMAN) 2. DR. AMIT KUMAR HALDER 3. DR. SOUVIK BASAK 4. DR. FALGUNI PATRA (X- HANDLE) 5. MR. SOUMEN BANERJEE 6. MS. SUSHRUTA CHAKRABORTY (FB) 7. MR. SAROJ SINGHMURA (YT & IG)


(Tarun Bhattacharya)
General Secretary
BCREC Society


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