

Letter of Appointment for Evaluation of PPR Scripts (Even Semester 2023-24)

Maulana Abul Kalam Azad University of Technology <makautportal2020@gmail.com>
via amazonses.com

Wed 8/21/2024 4:38 PM

To:sss.manna@hotmail.com <sss.manna@hotmail.com>

Ref. No.: **101403**

date : 21.08.2024

From:

Controller of Examination,

Maulana Abul Kalam Azad University of Technology,WB

To:

Mr./Mrs./Miss/Dr./Prof. DR. SHYAMSHREE S S MANNA College Code:189

Dear Sir/Madam,

I am directed to inform that you have been appointed as an Reviewer for Even Semester Examination, **2023-24** through online conducted by the Maulana Abul Kalam Azad University of Technology, WB. The relevant particulars are given below:

Semester: SEM-2, Stream: Master of Pharmacy in Pharmacology

UPID: 20468 Paper Code: MPT2081 Name of the paper: ADVANCED PHARMACOLOGY II

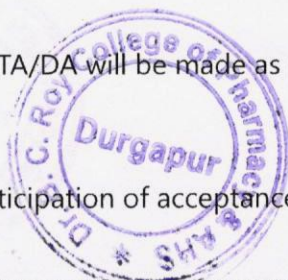
Full Marks:70

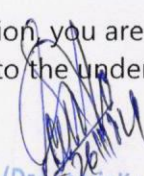
You are therefore requested to accept the assignment and complete the task within **24.08.2024**. For any kind of clarification do not hesitate to contact this office.

NB. In case any of your near relation appearing at the concerned examination, you are requested to decline the offer within 3 days by mentioning the reason in a sealed cover to the undersigned.

Remuneration and TA/DA will be made as per University rules.

Thanking you in anticipation of acceptance & best of co-operation.




Prof. (Dr.) Samir Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206

Letter of Appointment for Evaluation of PPR Scripts (Even Semester 2023-24)

Maulana Abul Kalam Azad University of Technology <makautportal2020@gmail.com>
via amazonses.com

Wed 8/21/2024 4:39 PM

To:sss.manna@hotmail.com <sss.manna@hotmail.com>

Ref. No.: **101412**

date : 21.08.2024

From:

Controller of Examination,

Maulana Abul Kalam Azad University of Technology,WB

To:

Mr./Mrs./Miss/Dr./Prof. DR. SHYAMSHREE S S MANNA College Code:189

Dear Sir/Madam,

I am directed to inform that you have been appointed as an Reviewer for Even Semester Examination, **2023-24** through online conducted by the Maulana Abul Kalam Azad University of Technology, WB. The relevant particulars are given below:

Semester: SEM-2, Stream: Master of Pharmacy in Pharmacology

UPID: 20469 Paper Code: MPT2082 Name of the paper: PHARMACOLOGICAL AND TOXICOLOGICAL SCREENING METHODS-II

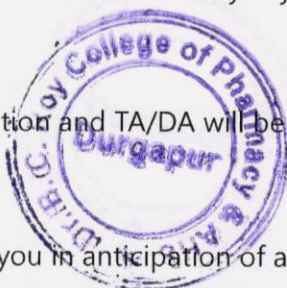
Full Marks:70

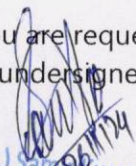
You are therefore requested to accept the assignment and complete the task within **24.08.2024**. For any kind of clarification do not hesitate to contact this office.

NB. In case any of your near relation appearing at the concerned examination, you are requested to decline the offer within 3 days by mentioning the reason in a sealed cover to the undersigned.

Remuneration and TA/DA will be made as per University rules.

Thanking you in anticipation of acceptance & best of co-operation.




Prof. (Dr.) Saran Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206

Regarding Engagement of Examiner for Even Semester Examinations 2023-24

makautportal2020@gmail.com <makautportal2020@gmail.com>
via amazonses.com

Sat 6/15/2024 12:52 PM

To:sss.manna@hotmail.com <sss.manna@hotmail.com>

Ref. No:COE/Ex./Eval/ Even/ Sem /2023-24/2760

Date: 15-06-2024

From:

Controller of Examinations,

Maulana Abul Kalam Azad University of Technology,WB

To:

Mr./Mrs./Miss/Dr./Prof. DR. SHYAMSHREE S S MANNA
DR. B. C. ROY COLLEGE OF PHARMACY AND ALLIED HEALTH SCIENCES(189)

Sir/Madam,

I am directed to inform you that you have been appointed as an Examiner for the Even Semester Examination, 2023-24 conducted by the Maulana Abul Kalam Azad University of Technology,WB to be done through online mode (digital evaluation).

The relevant particulars are given below:

Degree: M.PHARM ,Semester: Second Semester ,Course: Master of Pharmacy in
Pharmacology(202)

Name of the paper: ADVANCED PHARMACOLOGY II Paper Code: MPT2081 UPID:20468

Full Marks:70

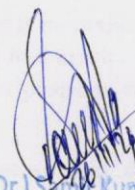
NB. In case any of your near relation appearing at the concerned examination, you are requested to decline the offer within 3 days by mentioning the reason in a sealed cover to the undersigned.Honorarium will be made as per University rules.

Thanking you in anticipation of acceptance & best of co-operation.

Yours sincerely

Controller of Examinations




Prof. (Dr.) Sanjay Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206

Appointment Letter and Guidelines to the Chief Head Examiners (Odd Sem 2023-24_Phase 2)

Maulana Abul Kalam Azad University of Technology <makautportal2020@gmail.com>

Fri 2/23/2024 10:27 AM

To:sss.manna@hotmail.com <sss.manna@hotmail.com>

Ref. No:179391

date : 23.02.2023

From:

**Controller of Examination,
Maulana Abul Kalam Azad University of Technology,WB**

To:

Mr./Mrs./Miss/Dr./Prof. DR. SHYAMSHREE S S MANNA College Code:189

Sir/Madam,

This is to inform you that you are engaged as Head Examiner (3rd evaluator) for the subject mentioned. The following would be the steps to complete your assignment.

Subjectcode-(UPID): MPT1083 - 10400

Subjectname: Pharmacological and Toxicological Screening Methods-I

1. The appointment of the Head Examiners is the first step to initiate assessment of the answer scripts of a course.
2. **Chief Head examiner needs to submit an instruction sheet which would contain question-wise solution and advisory to the examiners to bring uniformity in assessment. The issues of incomplete/out of syllabus questions, if any, would also be taken care of in consultation of the office of Controller of Examinations, if required. A special instruction sheet will be available which would be made available by the office of CoE on the basis of some changes/queries made during the examination to include appropriate advisories for such issues.**
3. **The instruction sheet should be complete in nature with specific instructions. Putting external/other references should strictly be avoided.**
4. *The instruction sheet should be submitted within 24 hours from email is received.*
5. **The quality and uniformity of the assessment would depend on the instruction sheet made available by the Head Examiners.**
6. **The examiners would be able to see the (i) question paper, (ii) model answer (wherever available) (iii) special instruction, if any and (iv) instruction/advisory of the Head Examiner in their online account.**
7. Once a defined number of scripts are evaluated by the examiners, 10% of scripts (2% each from 5 categories of marks band) are moved to a second pool.
8. Scripts of the second pool are evaluated by a second examiner other than the first examiner.
9. When the marks difference between first and second examiner goes above the acceptable limit, it goes to the Head Examiner.
10. Head Examiners would be able to see both the evaluations in a single screen (side by side). Head Examiners can choose either of the evaluations as correct and can complete the process.
11. **The rejected script could be defined in two categories. (i) Yellow mark - where there is no major issue in evaluation but marks awarding pattern is not acceptable in comparison to the other examiner. (ii) Red mark - where evaluation is not at all acceptable and it is evident that evaluation is done by the examiner without properly reading the answers and marks are awarded inconsistently.**
12. **The Head Examiner needs to submit a brief comment during rejecting the script so that the examiner could understand the reason for the script being rejected and corrective measures could be taken for subsequent scripts evaluation.**
13. Once 3 red marks are recorded, an answer would go to the examiner that his evaluation quality is not upto the mark.



Prof. (Dr.) K. S. S. Manika
M.Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206