

Date: 12-05-2023

Mr. Debjoty Paul
Nibedita Pally, Guma, PO: Guma
Ashoknagar, north 24 Parganas
743704, West Bengal
Mobile: +918514972516
E-mail: me.debjotypaul@outlook.com

OFFER LETTER

Dear Debjoty,

Subsequent to interaction you had with us, we are pleased to offer you the post of “**Trainee Officer-Quality Assurance**” in our organization based at “**Sikkim**”. An appointment letter outlining the terms and condition of employment will be issued to you, once we receive joining report. Expected date of joining shall be on or before **(17/05/2023)**.

Kindly furnish the following documents.

01. Date of Birth certificate.
02. Educational certificate & testimonials.
03. Acceptance of resignation/ Relieving letter to previous employer.
04. 4 nos. Passport size colored photographs.
05. Photocopy of Aadhar and PAN (Mandatory)
06. Last 3 month salary slips of previous company.
07. Medical Fitness Certificate with X-Ray report.
08. UAN, PF & ESIC no of previous company. (If applicable)

As an acceptance of the above offer, please sign the duplicate of this letter and return the same to us.

This offer is subject to your being medically fit.

Looking forward for a long mutually beneficial association with you.

For Aishwarya Healthcare


(Authorized Signatory) 12/05/2023

MANUFACTURE UNIT

Aishwarya Healthcare - Plot Number 349, 352, 354 & 355 Kabrey Block, Namthang, P.O. : Mamring, P.S. : Namchi
Samardung, South Sikkim - 737132