

Ref: ML/2023

September 29, 2023

Mr. Swapnamoy Gayen
S/o Sabyasachi Gayen
Dabuapukur Village & post
Panskura, Purba District
Mednipur, West Bengal – 721634
Contact No: 7384539905

Dear Swapnamoy,

SUB: OFFER OF APPOINTMENT

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as "OFFICER – PRODUCTION in the Grade of Officer – I" in our Organization subject to your being found medically fit. You will be paid a Gross Salary as per annexure enclosed.

You are requested to join our services on or before October 04, 2024. Please come to the following address for medical checkup one day before joining the duty along with three passport size photographs.

Medreich House
No. 12/8,
Saraswathi Ammal Street,
Maruti Seva Nagar,
Bangalore – 560 033

Please sign and return the duplicate copy of this letter as a token of your acceptance of the offer.

Thanking you


RENNY SAMUEL
VICE PRESIDENT – HUMAN RESOURCES