

MAC/TRAINEE/DIR/2023 08/11/2023

To, Mr ANKIT DAS TRAINEE Q.C SIKKIM PLANT H032794

Dear Mr ANKIT DAS

Further to our offer letter dated 11/10/2023, we are pleased to appoint you to the position of TRAINEE in our Q.C Department - SIKKIM PLANT The terms and conditions of this offer of Trainee appointment are as under:

- 1. Your training period will be for 6 months from the date of your joining i.e. 08/11/2023
- 2. You will be paid a salary of Rs.17288/- (SEVENTEEN THOUSAND TWO HUNDRED EIGHTY-EIGHT ONLY) per month during the period you are retained for training.
- 3.On completion of your successful training period, your performance will be assessed and if found suitable, your trainee appointment letter will be regularized and you will be taken on probation basis for a period of six/ three months.
- 4. In case your work is found unsatisfactory during the period of training, this period may be extended at the discretion of the company to enable you to achieve the expected standard of performance or at the end of training period, subject to availability of vacant post, you will be either regularized in the service of the company or if your performance is not upto the expected standard, your trainee services will be terminated.
- 5. During the period of training, your services can be terminated without any notice or notice pay in lieu of notice without assigning any reason. In such cases management's decision will be final binding.
- 6. Your trainee services are liable to be transferred either part time or whole time to any other department or sister concern of the company without payment of extra salary.
- 7. You shall observe whole rules of discipline and decorum prevalent in the company.
- 8. You will not be entitled to any type of paid leave during training period.
- 9. That all disputes and differences are to be inquired and to be dealt with and are to be settled at Mumbai. And that the courts, tribunals and/or authorities at Mumbai only shall have jurisdiction to entertain, try and decide such disputes or differences arising out of or pertaining to this appointment.

Turbeth Narch

Signature valid

Digitally signed by SAIDUTTA RUSINGHA NATH NANDA Date: 2023.11.08 17:50:45

MACLEODS PHARMACEUTICALS Atlanta Arcade, Church Road, LIMITED

Read Office:

Phone : 91-99-6676 2800 Fax : 91-22-2925 6599

Near Leela Hotel, Andheri-Kurla Road, Email customercare@macleodspharma.com Pakyong Road, AHO Yangtam, Ranipool

Andheri (East), Mumibai-400 059, India. Website: www.macleodspharma.com : U24239MH1989PLC052049 CIN

Works:

Khashra Plot No. - 21, 22, 66 to 68, 75, 899, 90P Near Saramsa Garden, Sikkim- 737135. Phone: 8768995030 to 32



MACLEODS PHARMACEUTICALS LIMITED

COST TO COMPANY STATEMENT

31		MONTHLY AMOUNT ANNUAL AMOUNT
		08/11/2023
1		Q.C (SIKKIM PLANT)
1		TRAINEE (T001)
1	EMPLOYEE NAME (EMP CODE):	ANKIT DAS (1032794)

grade for the second	MONTHLY AMOUNT	ANNUAL AMOUNT
SALARY BREAK-UP (MONTHLY)		
BASIC	15,000	180,000
TOTAL		180,000
BENEFITS		21,600
EMPLR PF	1,800	
Empir ESIC	488	5,856
TOTAL		27,456
		207,456
COST TO COMPANY (P.A)		

Few points to note:

All the above payments are subject to Income Tax, as applicable. EMPLRPF - Company Contribution to Provident Fund as per EPF & MP Act, 1952.

APPROVED BY

Findulla Mande

ACCEPTED BY :

DATE :

PLACE :

Signature valid Digitally signed by SAIDUTTA A HUSINGHA NATH NANDA Date: 2023 11:08 17:50:45 -08:30