




Date: 01.11.2022


NOTICE

A meeting will be held on 1st November, 2022 at the S.I.T. room from 1 PM onwards. All members of the event management committee are hereby requested to attend the meeting.

Agenda: Rashtriya Ekta Diwas: Unity Run


In-Charge,

Event Management Committee, BCRCP.


Prof. (Dr.) Samir Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206



Dr. B. C. ROY COLLEGE OF PHARMACY AND ALLIED HEALTH SCIENCES, DURGAPUR

EVENT MANAGEMENT COMMITTEE

RASHTRIYA EKTA DIWAS: UNITY RUN - MEETING MINUTES

1. Meeting of the Event management committee was called by Mrs. Rituparna Chaki Ghosh (In charge) to order at 1:00pm on 1st November, 2022 in the SIT room.
2. Meeting participants

MRS. RITUPARNA CHAKI GHOSH (In charge) *Ghosh*
01/11/2022

MS. SANCHAREE MONDAL *Mondal*
11/11/22

MS. MANAMI DHIBAR *Md*
01/11/2022

MRS. JAYITA MONDAL *Jayita*
1/11/22

MRS. SUSHRUTA CHAKRABORTY *Sh*
1/11/22

MS. PUJA MISHRA *Pu*
1/11/22

MR. SUTIRTHA PATRA *Batra*
01/11/22

MR. SAROJ SINGHMURA *Som*
01/11/22

DR. SAGARIKA DEEPTHY T *S*
1/11/22

MR. ANIRUDHHA LAHIRI *Anir*
1/11/22

MS. SURITA GHOSH *SG*
01/11/22

MS. TANUSHREE ROY *Tr*
01/11/22

[Signature]
Prof. (Dr.) Samir Kumar Samanta
M. Pharm., Ph.D (J.U.)
Principal
Dr. B. C. Roy College of Pharmacy & AHS
Durgapur, West Bengal-713206



3. Agenda of the Meeting:

- Discussion about Unity run program.

4. Minutes:


- In accordance with Govt notice (NSS) it was decided that event management committee will be organizing an unity run program.
- In this program students of various years would be involved.
- Route map & duration of the run has been decided in the meeting.
- Students participated in unity run would be accompanied by teacher coordinator.
- Duty assignment for Unity run program.
- Discussion of programme schedule of Unity run program.
- Creation of student volunteer committee for the celebration.
- A banner would be made for the program.

5. Adjournment : Meeting ended at 1:30pm.

6. Minutes Submitted by: Mrs. Sushruta Chakraborty

7. Approved by: Mrs. Rituparna Chaki Ghosh




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- Mr.Sutirtha patra was asked to take pictures of every event and upload the same in the event folder.
- Mrs Jayita Mondal was asked to scan & upload all the notice & minutes to event management folder in drive.
- Mr. Soumya Mitra was asked to prepare google form & certificates of all event in academic calendar.

5. Adjournment : Meeting ended at 1:30pm.

6. Minutes Submitted by: Mrs. Sushruta Chakraborty

7. Approved by: Mrs.Rituparna Chaki Ghosh




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