

# Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to WBUT)

CAMPUS : JEMUA ROAD, FULJHORE, DURGAPUR-713206 (WB ), INDIA  
☎ : (0343) 250 1353/4106/4121/2449, Fax : (0343) 250-4059 / 3424  
E-mail : info@bcrc.ac.in • Website : www.bcrc.ac.in

BCR/Not/17/5666

Date: -20.02.2015

To  
**Sri Utpal Chatterjee,**  
Helper to Electrician,  
Estate & Maintenance Department,  
Dr. B. C. Roy Engineering College,  
Durgapur - 713206.

## Office Order

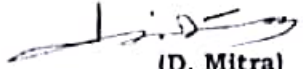
After due considerations the authorities of Dr. B. C. Roy Engineering College, Durgapur, are now pleased to promote Sri Utpal Chatterjee, Helper to Electrician to a post of Electrician with pay scale, Grade pay etc. as below with effect from 01/02/2015:

Designation	Electrician
Pay Band (PB)	5400-25200/-
Pay in Pay Band (PPB)	6800/-
Grade Pay (GP)	1900/-
Basic Pay (PPB + GP)	<b>8700/-</b>
D.A.	@ 35% of Basic Pay
H.R.A.	@ 15% of Basic Pay (Maximum Rs. 6000/-)
<b>Gross Salary</b>	<b>13050/-</b>
E.P.F, Gratuity & Mediclaim facility	As per rules of the college

He will work with total devotion towards his work and also carry out other responsibilities as may be assigned to him by the authorities of the college from time to time. All other terms & conditions will remain unchanged.

He will be governed by Service Rules of the college.

Annual increment will be guided by Office Order Ref. No. BCR/NOT/17/966 dt. 09.05.2003 from February, 2016.

  
(D. Mitra)  
President

### Copy forwarded for information & necessary action to: -

1. Principal
2. E & M Officer
3. Manager (Finance)
4. Personal File
5. Office Copy

*Received & accepted  
Utpal Chatterjee  
20/2/15*

Prepared by Registrar



## Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to MAKAUT, WB)

CAMPUS : JEMUA ROAD, FULJHORE, DURGAPUR-713206 (WB), INDIA

☎ (0343) 250-1353/4106/4121/2449 Fax (0343) 250-4059 / 3424

E-mail : info@bcrec.ac.in • Website : www.bcrec.ac.in


BCR/NOT/17/6451

Date: -03.11.2018

### Office Order

With immediate effect Sri Utpal Chatterjee, Electrician is transferred to BCRCP from BCREC with same designation, pay and other terms & conditions, until further order.

He will report to Director/BCRCP.

  
(T. Bhattacharya)  
General Secretary

### Copy forwarded for information and necessary action to: -

1. Director/BCREC
2. Director/ BCRCP
3. Registrar
4. Manager (Finance)
5. Estate & Maintenance Officer
6. Sri Utpal Chatterjee
7. ✓ Personal File
8. Office Copy

Prepared by Registrar

Received & Accepted.  
Utpal Chatterjee  
3/11/18.

To

The Director,

BCRCP

Date: 14-11-2018

Sub: Joining Report

Sir.

Being transferred from BCREC (vide Office Order No. BCR/NOT/17/6451 dated 03-11-2018), I would like to ~~join~~<sup>report</sup> at your institute on and from today the 14<sup>th</sup> of November 2018.

Regards,

(Utpal Chatterjee)

Electrician

*Utpal Chatterjee*  
14/11/18

*OK  
noted  
Jammur  
14/11/18*



5/5/22 Paint for Refrigerator (Pharmacology Lab) Done 5/5/22 (Anil)

6/5/22 Tube lights need to be fixed S. N. Singh Done 6/5/22

6/5/22 Socket of Refrigerator not working of (Pharmacology) Lab 1st floor Done

6/5/22 Socket problem of Organic Lab Done

10/6/22 Three pin Top for organ bath drums Done 10/6/22

10/6/22 one fan in comp. Lab not working Done 10/6/22

28/06/22 Animal House:- A fan in the Animal House Done 28/06/22

04/07/22 Animal House:- Two fans in the Animal House Done 04/07/22

05/07/22 Faculty Room → Regulator of one fan is not in function. Done 5/7/22

07/07/22 PG Cellics → One Exhaust Fan Not Working. Done 7/7/22

21/08/22 Language Lab → one tube light not working. Done 21/8/22

4/8/22 Toilet 1st floor (M. Pharm Building) not working the light in the toilet. Done 4/8/22

8/8/22 Faculty Room → board damaged & maintenance is required. Done 8/8/22

22/08/22 → Faculty room → Problem in one fan Done 22/8/22 (Anil)

05/09/22 → PG General Pharmacology Lab - Fan is not working (3rd floor). Done 12/9/22 (Anil)

06/09/22 → Medicinal Chemistry Lab Exhaust and water bath plug Not Working Done 06/09/22

16/09/22 → switch board problem in committee (2 nos) Done 16/09/22

20/09/22 → TWO TUBE LIGHTS NEED TO CHANGE S. N. Singh Done 20/9/22

13/10/22 → 1 Switch board is not working (Analysis Lab) Done 13/10/22

7/11/22 Animal House Exit Room:- Tube light not working. Done 7/11/22

AC :- AC is not working. Done 7/11/22

21/11/22 → Need two power point for printer and sweep machine. Done 21/11/22

30/11/22 M. Pharm Building, DIC Pharmacology Tube light not working. Done 30/11/22

2/12/22 Plug point, tube light of med chem lab no working. Done 2/12/22

Prof. Dr. Sanjay Kumar Samanta  
M. Pharm., Ph.D. (J.U.)  
Principal, Faculty Room

Dr. S. N. Singh  
Principal, Faculty Room

02/12/2022 Surface LED light is not working  
Account Department  
Done 12/12/22

10/12/2022 Tubelight of ladies toilet of 3rd floor is not working and also the exhaust.  
Done 10/12/22  
LCD fixed. 11/12/22

12-12-2022 Tubelight out of order in Library.  
Done 12/12/22  
13/12/22

23-12-22 Tube light out of order in library.  
Done 23-12-22  
14/12/22

- 11/1/2023
- 1) Swatches of language lab need to be repaired immediately. Done 6/2/23
  - 2) Stop stopper need to be repaired immediately. Done 11/1/23

- 25/01/2023
- 1. ANALYSIS LAB - ONE TUBE LIGHT. Done 25/01/23
  - 2. 16 Ampere Plug Socket. Done 22/2/23

29.02.23 Tubelight out of order in library.  
Done 28/2/23  
DATE

Prof. (Dr) Sanjay Kumar Samanta  
M. Pharm., Ph.D (I.I.T.)  
Principal  
Dr. B. C. Roy College of Pharmacy & AHS  
Durgam, West Bengal-713208

17-03-23 Tube light out of order in library

20/3/23 → One top (16A) of muffle furnace moved  
Done 17-03-23  
to change of pharmacology lab.

28/8/28 → The heating element of distill. water plant tube changed & one fuse to be installed in pharmacology lab.  
Done 28/8/28

17/04/23 → The fan in faculty room (1st floor) is not working.  
Done 17/04/23  
19/4/23

17/04/23 → The Refrigerator is not working in med. chem lab.  
Done 17/04/23

25/4/2023 One tube light is not working at all in the store area of the Library. Need to change.  
Done 25/4/23

26/4/2023 Diploma chem lab wiring is over.  
Done 26/4/23



17/05/23 P.G. Pharmaceutics Lab - One Tube Light.  
(M. Pharm) <sup>Manrai</sup> 17/05/23 Done 17/5/23

7/05/23 CR-1 classroom - Fan not working <sup>Sharma</sup> 17/05/23 Done 17/5/23

18/5/23 - 3rd floor SOWSIS Lab  
2 No fan Not work.  
1 No fan done.  
<sup>A</sup> 18/5/23

19/05/23 - PG Research Lab (Dr. Yadu Nandan).  
One Fan Not working - Urgent Basis  
Because of M. Pharm Exam.  
2 x capacitor <sup>Done</sup> 23/5/23

10.6.23 2 Light out of order in Library <sup>Done</sup> 18/6/23

04/07/23. 2 tube light and one ceiling fan to  
be repaired in microbiology lab <sup>Sharma</sup> 4/7/23

05/07/23 Lights of Animal House & AC not working,  
due to fault in Electrical line. <sup>Sharma</sup> 05/07/23 Done 17/7/23

Prof. (Dr.) Samir Kumar Samanta  
M. Pharm., Ph.D (J.U.)  
Principal  
Dr. B. C. Roy College of Pharmacy & AHS  
Durgapur, West Bengal-713206

11/7/23 - Exhaust fan of the Pharm Engg Lab need  
to be repaired (both) <sup>Done</sup> 11/7/23

14/7/23 - 2 No's Ceiling Fan of Edu building II. (CR-6)  
are not working. <sup>Done</sup>

- 1 Tube light of PCR-2 of Edu building II  
is not working. <sup>Sharma</sup> 14/7/23 Done 15/7/23

04.08.23 Tube light out of order in 10:10 AM  
Library. <sup>Done</sup> 4.08.23

19/8/23 A/c Plug and Zap burnt due to overload.  
Kindly repair it as soon as possible.  
<sup>Done</sup> 19/8/23

22/8/23 A tube light of the Language Laboratory is to  
be repaired on an urgent basis. Please do it  
as soon as possible. <sup>Done</sup> 22/8/23

29/08/23 Two tubelights of CR-1 (Class Room) ~~were~~ two  
~~not~~ switch boards were not working  
properly. <sup>Done</sup> 29/8/23 Done 29/8/23